

## Minutes of the SEO Advisory Committee Meeting

May 11, 2011

The SEO Advisory Committee met at the Cherry Valley Lodge Library in Newark on May 11, 2011. The following were in attendance:

Sandi Thompson, PPL, Chair	Jeannine Wilbarger, ROS	Guests:
Ann Riegler-Coursey, NMA	Eric Taggart, CPL	Brian Eckel-Hare, LCP
Michael Limer, ADA	Dianna Clark, SEO	Misty Janusik, SEO
Tom Dillie, MIN	John Stewart, SEO	Melanie Smith, WCM
Rich Goodwin, GCC		Pam Arnold, SirsiDynix
Jeff Winkle, FIN		Jim Wilson, SirsiDynix

Chair, Sandi Thompson, called the meeting to order at 8:26 p.m.

### Approval of Minutes

Michael Limer moved and Jeannine Wilbarger seconded the motion to approve the January 20, 2011 minutes. Motion passed unanimously.

### Financial Update

Diane Fink, Head of Fiscal & Business Services, will present the financial statements during the opening session of the SEO User's Group meeting on Thursday, May 12, 2011.

### COSUGI Update

Pam Arnold and Jim Wilson from SirsiDynix updated the Advisory Committee of upcoming product developments. For Example:

- Connecting online catalog on Facebook
- On Horizon 7.5 gives you the access to add the catalog to iphones. Symphony has this capability for smart phones (droids, iPhone)
- Free library app for library and patrons
- Checkin and checkout on iPhones
- Web client – circ and mini catalog (SEO may investigate in getting this for Bookmobiles and DSL libraries)
- Web services

Dianna Clark, Janice Bond, Don Winland and John Stewart traveled to Phoenix, Arizona to attend the COSUGI Users meeting.

## **ILS RFP Updates**

Garnet A. Wilson Public Library applied for the grant that is available for any public library that is interested in joining a consortium. They were approved at the State Library Board Retreat held in Cincinnati on April 28 & 29. They are planning to be migrated to the SEO database in August 2011.

Dianna Clark reported she was invited by Allan Gray, Director of the Norweld Regional to speak to interested libraries about the SEO Consortium and services. 17 library systems were invited with representation from 12 attending. This interest was created due to the LSTA RFP Grant Opportunity provided by the State Library with LSTA funds.

Dianna Clark reported she was contacted by the Valor Christian College interested in the SEO Consortium. SEO membership guidelines do not specify library type and the committee was in agreement that the college would be eligible if they are in agreement with the SEO Principles of Cooperation. The membership does currently include one small college.

## **Enterprise Update**

SEO initiated a soft launch of the Enterprise interface due to issues with the product. Don Winland sent emails to the library directors and has made follow-up calls as issues have been resolved.

SEO is in the process of creating Google Analytic Accounts for each library to track statistics.

In the third quarter there will be an upgrade to Enterprise. The main difference is the appearance with the facets being moved to the left sidebar.

## **Advisory Ballot Results**

Congratulations to Brian Eckel-Hare, Liberty Center Public Library Director, Charlie Hansen, Granville Public Library Director and Ann Riegle-Coursey, New Madison Public Library Director (re-elect). They are the newest members voted in to serve the term July 1, 2011 – June 30, 2014. Jeannine Wilbarger, Rossford Public Library Director was appointed to complete Linda Hren's term that expires June 30, 2012.

## **Member requests for discussion**

Dianna submitted a list of membership topics for discussion. The committee tabled the requests until the next Advisory Committee Meeting to allow them to research the issues and to make possible recommendations for resolution.

## **Symphony – recommendations/discussion**

The Advisory Committee agrees to pursue procedures to move forward with the migration to Symphony. Diane Fink, State Library Fiscal Officer will submit a request for the spending authority to the Controlling Board by the end of June 2011.

Dianna will start to gather trainers throughout the membership to learn the software. Misty Janusik will coordinate the curriculum and train the trainers. Each training session will have 2 trainers.

It was suggested that SEO create an informational update periodically to membership regarding upcoming changes. (i.e. new members, functionality features and the progress as the consortium moves forward with the upgrade to Symphony)

Some features that will come by upgrading to Symphony are: web client, web services social media apps, pocket circulation and API for customizations.

Eric Taggart moved and Ann Riegler-Coursey seconded to move forward with the upgrade Horizon 7.4.2 to the Symphony product. Motion passed unanimously.

### **Items too late for the agenda**

One committee member inquired about complaints with running WebReporter on Firefox. At this time, you cannot run Webreporter on Internet Explorer 9 or Mozilla Firefox 4 browsers. However, it has been tested with Google Chrome and earlier versions of Mozilla Firefox and Internet Explorer and seems to be working fine.

### **Adjournment**

Sandi Thompson moved to adjourn the meeting at 10:23 p.m.

Respectfully submitted,

Dianna Clark