

June 16, 2010

***Print/Audiobook Browsing Collection Guidelines***

The browsing collection includes bestsellers and popular materials to also include Audio Books.

A browsing collection can be developed by purchasing additional copies of popular materials. The number of copies in a browsing collection will be determined on an individual basis. Each library building or location must own at least one circulating copy of a title for each browsing copy. Browsing collection copies will go into the circulating collection when the title is no longer in hot demand.

A special I-TYPE has been created for the browsing collection that establishes parameters. All SEO libraries using browsing collections will be required to use the same parameters with exception of the daily fine. The daily overdue fine will be determined by the local library. The shared parameters are as follows:

- 14 day loan
- Exempt from holds
- Non-renewable
- Circulation copy for each Browsing copy