

MINUTES
STATE LIBRARY BOARD MEETING
May 28, 2015

The State Library Board met May 28, 2015 in Conference Room D of the State Library, 274 East First Avenue, Columbus, Ohio.

CALL TO ORDER

The business meeting was called to order at 10:04 a.m. State Library Board members present were: Mr. John Myles, President; Ms. Jennifer McKell, Vice-President; Ms. Krista Taracuk; Ms. Laurie Gemmill Arp; and Ms. Beverly Cain, Secretary.

Visitors present were: Michael Butler, OHIONET; Doug Evans, Ohio Library Council; Erica Clay, INFOhio; Theresa Fredericka, INFOhio; Stephen Hedges, OPLIN; Kristine Cook, Columbus Metropolitan Library; Gwen Evans, OhioLINK; Christine Morris, OHIONET; and Barry McKew, Attorney General's Office.

State Library staff members present were: Bill Morris, Julia Ward, Missy Lodge, Kirstin Krumsee, Nicole Merriman, Ann Watson, Tracy Grimm, Cheryl Lubow, Marsha McDevitt-Stredney, Jen Johnson, Mandy Knapp, Gregory Gassman, and Matthew Dyer.

CHANGE OF AGENDA

Mr. Myles suggested two changes to the agenda – moving item C under State Librarian's Report, the Board's ethics training e-course, to before lunch and adding item E, Evaluation Procedure for the State Librarian, under New Business.

APPROVAL OF MINUTES

Ms. Taracuk moved (M-6-15) that the minutes of the April 16-17, 2015 Board meeting be approved.

Ms. McKell seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting "aye."

PUBLIC PARTICIPATION

Doug Evans, Executive Director of the Ohio Library Council (OLC), provided the Board with an OLC budget update. Last year, a number of legislators were interested in supporting OLC's efforts to restore the PLF to 2.22%. Amendments were proposed on OLC's behalf that did not come to fruition. OLC continued to work on the project with the help of the Office of Budget and Management. This year, the Governor's budget retained the PLF at 1.66%. The House budget increased the PLF to 1.7%. The Senate started with its own budget, and after hearing testimony from OLC in front of the Subcommittee on Higher Education, Senator Gardner proposed funding the PLF at 1.7%. The final budget should be finished by June 17. Mr. Evans also explained that the Tangible Personal Property Tax will be phased out with the new budget. There are still 43 libraries who receive collectively about \$7 million in reimbursement from the tax. OLC testified for libraries to be held harmless during the phase out. He also shared that all twelve library levies on the ballot passed. Because of that, Senator Gardner feels that the citizens' support of the public libraries should be reflected in the legislature. Mr. Evans is hopeful that the PLF will see an increase.

Terri Fredericka, Executive Director of INFOhio, provided the Board with an INFOhio budget update. INFOhio received an extra \$1.1 million in the last biennium. While the Governor's

budget maintained support for INFOhio, the House budget cut INFOhio's funding by 42%. If this funding level holds, INFOhio will not be able to contribute to the Libraries Connect Ohio (LCO) databases and will also lose some instructional support. Four amendments are forthcoming in the Senate to restore funding. INFOhio has bipartisan support. Mr. Myles said that he hoped the message from his testimony got across that the LCO partnership is important.

Gwen Evans, Executive Director of OhioLINK, provided the Board with an OhioLINK budget update. In the Governor's budget, OhioLINK received a modest increase to cover the rising cost of delivery and databases. The House budget stripped the increase and OhioLINK has been advocating for its increase to be restored. OhioLINK has also been advocating for INFOhio to maintain the LCO partnership.

LSTA REPORT

Ohio Library for the Blind and Physically Disabled

Missy Lodge, Associate State Librarian for Library Development, presented to the Board the funding proposal for the Ohio Library for the Blind and Physically Disabled (OLBPD). Ms. Lodge explained that this funding provides operational support for OLBPD. The Library works with Tracy Grimm and the Talking Book department at the State Library, circulates 25,000 items per week, leads a book discussion group, and provides outreach to the public libraries.

Ms. Taracuk moved (M-7-15) that federal fiscal year 2014 LSTA funds in the amount of \$200,000 and federal fiscal year 2015 funds in the amount of \$34,000 be granted to the Cleveland Public Library to supplement the 5GBO Funds (ALI350-605) for operation of the Ohio Library for the Blind and Physically Disabled from July 1, 2015 – June 30, 2016. This is contingent upon release of state fiscal year 2016 federal appropriations within ALI350-601.

	313 (2014 c/o)	313 (2015)	Total
Cleveland Public Library	\$200,000	\$34,000	\$234,000

Ms. Arp seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting "yes."

Libraries Connect Ohio Statewide Core Electronic Databases

Stephen Hedges, Director of the Ohio Public Library Information Network (OPLIN), presented the thirteenth funding request for the Libraries Connect Ohio (LCO) databases. LCO is a partnership between the State Library of Ohio, OPLIN, OhioLINK, and INFOhio. The partnership negotiates every five years with vendors and is cost efficient. The core collection of databases comprise the Ohio Web Library (ohioweblibrary.org). Mr. Hedges explained that the new public access portal will focus on browsing rather than searching. Erica Clay from INFOhio presented information to the board relevant to the school portion of the partnership. Content use for INFOhio's patrons is up 59%. Their patrons comprise most of the users of the databases. INFOhio is working to ensure students are college and career ready. Ms. Taracuk noted that this was a worthy request.

Ms. McKell moved (M-8-15) that a Library Services and Technology Act (LSTA) grant in the amount of \$1,600,000 be awarded to The Ohio State University for the Libraries Connect Ohio (OhioLINK, OPLIN, INFOhio) Statewide Core Electronic Databases. For the period of July 1, 2015 – September 30, 2015, \$800,000 will be awarded from FFY2014 funds. \$800,000 of the

grant amount will be funded from FFY15 funds for the period of July 1, 2015 – June 30, 2016, contingent upon the release of SFY2016 appropriations from ALI 350-601.

Ms. Arp seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting “yes.”

KnowItNow Marketing Plan

Kirstin Krumsee from the State Library of Ohio and Kristine Cook from Columbus Metropolitan Library provided their Library Leadership Ohio strategic plan for the KnowItNow 24/7 (KIN) reference service. Ms. Krumsee and Ms. Cook outlined four goals: establish provider expectations, training, prestige, and technology. Their new tagline for KIN was “Siri with a Pulse.” Unfortunately, the national trend is that reference chat lines are going away. Mr. Myles said that their presentation was a prime example of why we need leadership programs like Library Leadership Ohio.

STATE LIBRARIAN’S REPORT

National Library Legislative Day Update

Bill Morris, Governmental Affairs Coordinator, provided the Board with an overview of the American Library Association’s 41st annual National Library Legislative Day, which took place on May 4-5 in Washington, DC. Ohio had a large delegation to represent the state. Mr. Morris said that there was a concentration on LSTA and its importance was highlighted at the ALA briefing day. The delegation highlighted what LSTA has done for Ohio and asked for funding support at their meetings. The USA Freedom Act was also discussed and Mr. Morris said it was good to see it on the rise. The delegation also asked for support for school library funding and E-Rate. Unfortunately, Congress was not in session so meetings were with staff members.

State Budget Update

Beverly Cain, State Librarian, provided the Board with an update on the state budget. The State Library is done with testimony and the budget is in the home stretch. The State Library was flat funded in the Governor’s budget and there was no change in the House budget. Ms. Cain offered testimony in front of the Senate Finance Subcommittee on Higher Education on May 12. She received no questions and did not get a sense that they planned to do anything to the State Library’s budget. After Ohioana’s budget was moved to the Ohio History Connection, David Weaver testified and asked to be a separate entity and restore funding to the level it was in the Governor’s budget.

New Employee Introductions

Ms. Cain introduced two new State Library employees to the board. The first was Gregory Gassman who joined the State Library as a Library Assistant 2 providing support to the consultants in Library Programs and Development. It is a new position, so Mr. Gassman will be able to develop the position in consultation with the department. He has a Master of Library and Information Science from the University of Alabama and a Bachelor of Arts in Philosophy from Christendom College. He also has memberships in several library organizations. He brings a strong customer service focus to the State Library. The second was Julia Ward who was promoted to Executive Secretary to the State Librarian’s Office and begins officially on June 1. Ms. Ward has been with the State Library for over 15 years. She began as a Library Assistant 2 in Patron and Catalog Services for a short while, then was promoted to Office Assistant 2 in Library Programs and development. In 2008, she was promoted to Grants Coordinator in support

of the LSTA program. Ms. Ward has a Bachelor of Arts in Psychology from Ohio Wesleyan University and plans to go to library school.

UNFINISHED BUSINESS

There was no unfinished business to discuss.

NEW BUSINESS

State Subsidies

Ms. Lodge presented the state funding request for the Regional Library Systems to the Board. This year, the State Library asked for a narrative report for how state dollars will be spent. NEO-RLS is using all of its funds for salaries. Its primary focus is more in-depth learning. NORWELD's focus is on outreach, collaboration and continuing education. It is using its funds for salaries and rent. SWON Libraries' focus is on outreach and programming. Its funds are being used for salaries and rent. SERLS does a lot of online webinars and technology training. Its funding is going to all its programs and salaries. Mr. Myles asked about progress being made and Ms. Cain said that slow progress is being made toward collaboration. The statewide CE calendar may help with that. NORWELD and SERLS are already using the calendar.

Ms. McKell moved (M-9-15) that fiscal year 2016 General Revenue Funds in the amount of \$145,617.25 be granted to the Northeast Ohio Regional Library System (NEO-RLS) for operations from July 1, 2015 – June 30, 2016 contingent upon release of state fiscal year 2016 General Revenue Funds within ALI 350-502.

Ms. Taracuk seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting "yes."

Ms. Taracuk moved (M-10-15) that fiscal year 2016 General Revenue Funds in the amount of \$145,617.25 be granted to the Northwest Library District (NORWELD) for operations from July 1, 2015 – June 30, 2016 contingent upon release of state fiscal year 2016 General Revenue Funds within ALI 350-502.

Ms. McKell seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting "yes."

Ms. Taracuk moved (M-11-15) that fiscal year 2016 General Revenue Funds in the amount of \$145,617.25 be granted to the Southwest and Neighboring Libraries (SWON) for operations from July 1, 2015 – June 30, 2016 contingent upon release of state fiscal year 2016 General Revenue Funds within ALI 350-502.

Ms. McKell seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting "yes."

Ms. Arp moved (M-12-15) that fiscal year 2016 General Revenue Funds in the amount of \$145,617.25 be granted to the Southeast Ohio Regional Library System for operations from July 1, 2015 – June 30, 2016 contingent upon release of state fiscal year 2016 General Revenue Funds within ALI 350-502.

Ms. Taracuk seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting “yes.”

Ms. Lodge then presented the Ohio Library for the Blind and Physically Disabled state funding request that goes along with the LSTA funding it received earlier in the meeting.

Ms. Taracuk moved (M-13-15) state fiscal year 2016 5GBO Funds in the amount of \$1,274,194 be granted to the Cleveland Public Library for the operation of the Ohio Library for the Bind and Physically Disabled from July 1, 2015 – June 30, 2016 contingent upon release of state fiscal year 2016 5GBO Funds within ALI350-605.

Ms. McKell seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting “yes.”

OPLIN Board Appointments

Mr. Hedges presented recommendations for appointments to the OPLIN Board. Consideration was given to geographic location, size of libraries, and whether candidates are library staff members, directors, or trustees when choosing nominees.

Ms. Arp moved (M-14-15) that Jill Billman-Royer and Susan Brown be re-appointed to the Ohio Public Library Information Network (OPLIN) Board of Trustees for a second term from July 1, 2015 – June 30, 2018 and Chris May and Travis McAfee be appointed to the Ohio Public Library Information Network (OPLIN) Board of Trustees for initial terms from July 1, 2015 – June 30, 2018.

Ms. McKell seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting “yes.”

Board Meeting Schedule for Fiscal Year 2017

Ms. Cain presented the Board with a tentative schedule of meetings for state fiscal year 2017. The Board will now meet six times a year.

Ms. Taracuk moved (M-15-15) that the following State Library Board meeting schedule be approved for fiscal year 2017:

July 21, 2016
September 15, 2016
October 20, 2016
January 19, 2017
March 16, 2017
May 18-19 (Board Retreat – location to be determined)

Ms. McKell seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting “yes.”

Election of Officers

Ms. Cain presented the Board with nominations for Board President and Vice President.

Ms. Taracuk moved (M-16-15) that John Myles be nominated for the office of President of the State Library Board for the biennial term beginning July 1, 2015.

Ms. McKell seconded the motion.

Ms. Arp moved (M-17-15) that the nominations be closed, a unanimous ballot be cast for John Myles, and that Mr. Myles be declared elected to that office for the biennial term beginning July 1, 2015.

Ms. Taracuk seconded the motion. The motion passed with Mr. Myles, Ms. McKell, Ms. Taracuk, and Ms. Arp voting "yes."

Mr. Myles moved (M-18-15) that Jennifer Thompson McKell be nominated for the office of Vice President of the State Library Board for the biennial term beginning July 1, 2015.

Ms. Taracuk seconded the motion.

Ms. Arp moved (M-19-15) that the nominations be closed, a unanimous ballot be cast for Jennifer Thompson McKell, and that Ms. Thompson McKell be declared elected to that office for the biennial term beginning July 1, 2015.

Ms. Taracuk seconded the motion. The motion passed with Mr. Myles, Ms. Taracuk, and Ms. Arp voting "yes." Ms. McKell abstained.

Evaluation Procedure

Mr. Myles asked the Board to complete the evaluation form for Ms. Cain and send them to him by June 15 so he can tabulate the results. The Board will meet in Executive Session at the July 16, 2015 meeting to discuss the results with Ms. Cain.

ETHICS TRAINING E-COURSE

The Board watched an ethics training e-course.

LUNCH

The Board and staff ate lunch and informally discussed matters related to the meeting.

ADJOURNMENT

There being no further items for discussion, the Board adjourned by common consent at 1:55 p.m.

President

Secretary

BC/jmw