

MINUTES
STATE LIBRARY BOARD MEETING
September 15, 2016

The State Library Board met September 15, 2016 in Conference Room D of the State Library, 274 East First Avenue, Columbus, Ohio.

CALL TO ORDER

The business meeting was called to order at 10:00 a.m. State Library Board members present were: Ms. Jennifer McKell, President; Ms. Krista Taracuk, Vice-President; Ms. Laurie Gemmill Arp; Mr. Michael Merz; and Ms. Beverly Cain, Secretary.

Visitors present were: Stephen Hedges, OPLIN; Doug Evans, Ohio Library Council; Bradley Schmitt, Intern; and Matthew Dyer, KSU-SLIS Practicum Student.

State Library staff members present were: Bill Morris, Julia Ward, Dianna Clark, Anne Libby, Marsha McDevitt-Stredney, Mandy Knapp, Kirstin Krumsee, Stephanie Herriott, Tracy Grimm, Jamie Pardee, Janet Ingraham Dwyer, Evan Struble, Gregg Gassman, Ann Watson, Cheryl Lubow, and Nicole Merriman.

APPROVAL OF MINUTES

Mr. Merz moved (M-25-16) that the minutes of the July 21, 2016 Board meeting be approved.

Ms. Taracuk seconded the motion. The motion passed with Ms. McKell, Ms. Taracuk, Ms. Arp, and Mr. Merz voting "aye."

PUBLIC PARTICIPATION

There was no public participation.

LSTA REPORT

Cindy Boyden, LSTA Coordinator, provided the Board with an update on the LSTA program. The State Library continues to receive three to four applications for open grants on a monthly basis. The State Library also completed its round of competitive grants for the year which have a maximum request of \$50,000 and a 25% cash match. Thirteen proposals were received with a total request of \$350,000. Ms. Boyden explained that the LSTA Office and LSTA Advisory Council are working on new ways to promote the LSTA program.

TV Whitespace Grant

Ms. Boyden presented the Board with a proposal from Jackson City Library for a TV Whitespace Grant. This grant will enable the citizens of Jackson City to have expanded access to the internet. This grant program had a maximum award of \$15,000 with a 25% cash match and the State Library received one proposal. Ms. McKell asked for a clarification on TV Whitespace and Mandy Knapp, Technology Consultant, explained that TV Whitespace provides internet through the empty space where analog television signals used to run.

Ms. Taracuk moved (M-26-16) that a Library Services and Technology Act (LSTA) grant in the amount of \$7,221 from FFY16 funds be awarded to Jackson City Library for the TV Whitespace project for the period of October 1, 2016 – September 30, 2017.

Mr. Merz seconded the motion. The motion passed with Ms. McKell, Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

LSTA Five-Year Evaluation Grant

Ms. Boyden explained to the Board that the Institute of Museum and Library Services (IMLS), the federal agency that administers the LSTA program, requires states to conduct a five-year evaluation of the LSTA program. The State Library released a request for proposals (RFP) for assistance with the evaluation process and received four proposals. The Bishoff Group met the needs of the project most effectively and efficiently. They will evaluate every aspect of the LSTA program to determine efficiencies and inefficiencies.

Ms. Taracuk moved (M-27-16) that a Library Services and Technology Act (LSTA) grant in the amount of \$59,909 from FFY16 funds be awarded to the Bishoff Group for the LSTA Evaluation project for the period of September 15, 2016 – March 31, 2017.

Mr. Merz seconded the motion. The motion passed with Ms. McKell, Ms. Taracuk, and Mr. Merz voting "yes." Ms. Arp abstained.

STATE LIBRARIAN'S REPORT

Bicentennial Celebration Update

Ann Watson, Associate State Librarian for Library Services, presented the Board with a tentative agenda for the State Library's Bicentennial Open House Celebration on August 4, 2017. She explained that the State Library contacted Governor Kasich and Senator Sherrod Brown to be possible speakers at the event. They will also contact Representative Joyce Beatty and Secretary of State John Husted. Mr. Merz suggested the State Library contact someone from the Supreme Court to speak. Ms. Watson said the State Library was in talks with Kent State University about a joint invitation to Librarian of Congress Carla Hayden. In addition to speakers, there will be music performed by Fort Hayes High School and refreshments. She explained that there is an exhibit committee who is planning an exhibit for the lobby area starting in January and going through the year. There is also a book being published commemorating the State Library's 200-year history.

Marsha McDevitt-Stredney, Director, Marketing and Communications, provided the Board with a draft marketing plan for all the events celebrating the State Library's Bicentennial. She said there will be postal mail sent out and emails to listservs. The State Library will also reach out to its partners to ask them to help with promotion. Information will be published in several print magazines as well. Information will also be made available online through blog posts and the statewide online calendar. Ms. McDevitt-Stredney said that she will be working with local media and the Ohio Associated Press as well. She said that she plans to make information available on a continual basis so people will receive it when they need it. In addition to the exhibit at the State Library, there will also be a month-long exhibit at the Statehouse in the Map Room. Ms. McDevitt-Stredney expects it to get a lot of attention from many visitors to the Statehouse. There will also be an online exhibit. Ms. McDevitt-Stredney has a plan for monitoring all activities to ensure goals and objectives are met. Mr. Merz praised the proposed logo for the Bicentennial and suggested it be used widely on bookmarks. Ms. McDevitt-Stredney explained that the logo still needs to be approved by the Department of Development since it incorporates the state's Ohio logo.

Proposed Agenda for October Board Retreat

Beverly Cain, State Librarian, presented the agenda for the October Board Retreat to the Board. She explained that the State Library's request to have the Retreat at OCLC fell off their radar because of their very busy schedule. The retreat will now be held at Central Ohio Technical College (COTC) and Licking County Library. Licking County Library has just installed a 24 Hour Library-In-a-Box at the COTC campus and the Board will get a demonstration from Babette Wofter, Director of Licking County Library. Missy Lodge, Associate State Librarian for Library Development, and Cindy McLaughlin, author of the Bicentennial book, will give a presentation about the book with a sneak peek of some of the pictures. Angela O'Neal from Columbus Metropolitan Library is going to talk about planning to become a Digital Public Library of America (DPLA) service hub, and Ms. Lodge will talk about next steps. John Stewart and Matt Motes from the Serving Ohio Library Center will demonstrate the new mobile training equipment that they use for training at libraries around the state. Stephanie Herriott, Human Resources Administrator, will speak to the Board about succession planning for the State Librarian's position. Ms. Cain explained that the next day will be a regular business meeting with Tom Claerson from The Bishoff Group speaking to the Board about the LSTA Five-Year Evaluation. After the business meeting and lunch, some optional school library tours may be available.

Practicum Student Introduction

Ms. Cain introduced a Kent State University School of Library and Information Science practicum student to the Board. Matthew Dyer, formerly the Human Resources Manager at the State Library and current Training Academy Program Director, served as Student Representative on the OLC Membership Committee, and he has just been elected to OLC's Human Resources and Trainer Division. Mr. Dyer is mapping available State Library resources to 27 job competencies impacting 66 job classifications for 253 employees at the Ohio Office of Budget and Management. Ms. Cain hopes that Mr. Dyer will leave the State Library with a template so that it can market its services to state agencies in a more targeted manner.

Ms. Cain introduced Bradley Schmitt, an undergraduate intern from Kent State University majoring in communications and minoring in political science and history. Mr. Schmitt is part of a program coordinated by Dr. Vern Sykes of Kent State University. Mr. Schmitt is interested in becoming a librarian and has library experience from working at Cuyahoga County Public Library, so this program is a good fit. He splits his time between downtown Columbus learning about government and the State Library learning about the library.

UNFINISHED BUSINESS

Kingsville Public Library Boundaries Final Action

Bill Morris, Governmental Affairs Coordinator, reported that there were no requests for a hearing regarding the Kingsville Public Library boundary request.

Mr. Merz moved (M-28-16) for adoption of the following resolution:

Resolution 16-2

Kingsville Public Library Boundaries

WHEREAS, the Board of Library Trustees of the Kingsville Public Library, Kingsville, Ohio has at a regular meeting of the board on April 9, 2012 requested a redefinition of the boundaries of the Kingsville Public Library to include all of the Buckeye Local School District; and

WHEREAS, said application for such action by the State Library Board has been properly filed, and has been reviewed and considered by the State Library Board in accordance with procedures established in Section 3375-4-05 of the State Library Board Administrative Rules;

NOW THEREFORE BE IT RESOLVED by the State Library Board, acting under its power in section 3375.01 (G) of the Ohio Revised Code and in accordance with procedures established in its Administrative Rules, disapproves the request to redefine the Kingsville Public Library boundaries to include all of the Buckeye Local School District; and

BE IT FURTHER RESOLVED, that the State Librarian is directed to provide a certified copy of this resolution to the Ashtabula County Auditor; Ashtabula County Board of Elections; Ashtabula County Commissioners; Ashtabula County Court of Common Pleas; Buckeye Local School District; Kingsville Public Library; Ashtabula County District Library; Andover Public Library; Conneaut Public Library; Grand Valley Public Library; Harbor-Topky Memorial Library; Henderson Memorial Public Library; and Rock Creek Public Library.

Ms. Arp seconded the motion. The motion passed with Ms. McKell, Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

NEW BUSINESS

Protecting Personal Privacy Policy No Change Filing

Mr. Morris directed the Board to view copies of Administrative Rules 3375-5-01 – 3375-5-05 included in the packet. The rules deal with confidentiality of personal information. They were originally adopted five years ago. The State Library needs to file as a no-change rule through electronic rule filing software. The Joint Committee on Agency Rule Review then has a 90-day jurisdiction over no-change rules and only has the authority to invalidate the rules. Mr. Morris explained that he brought the rules before the Board to verify that he could move forward with the no-change rule. The Board agreed that he could move forward.

LUNCH

The Board and staff ate lunch and informally discussed matters related to the meeting.

ADJOURNMENT

There being no further items for discussion, the Board adjourned by common consent at 12:10 p.m.

President

Secretary

BC/jmw