

MINUTES
STATE LIBRARY BOARD MEETING
May 18-19, 2017

The State Library Board met May 18-19, 2017 in the Community Room of the Vandalia Branch of the Dayton Metro Library, Vandalia, Ohio.

CALL TO ORDER

The business meeting was called to order at 11:30 a.m. State Library Board members present were: Ms. Krista Taracuk, President; Ms. Laurie Gemmill Arp, Vice-President; Ms. Melissa Hendon Deters; Mr. Michael Merz; Dr. Tracy Najera; and Ms. Beverly Cain, Secretary.

Visitors present were: Stephen Hedges, OPLIN; Mandy Knapp, OPLIN; Tim Kambitsch, Dayton Metro Library.

State Library staff members present were: Bill Morris, Julia Ward, Ann Watson, Marsha McDevitt-Stredney, Jamie Pardee, and Dianna Clark.

APPROVAL OF MINUTES

Ms. Deters moved (M-13-17) that the minutes of the March 16, 2017 Board meeting be approved.

Mr. Merz seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting "aye."

PUBLIC PARTICIPATION

There was no public participation.

LSTA REPORT

Ohio Library for the Blind and Physically Disabled

Ann Watson, Associate State Librarian for Library Services, presented the funding proposal for the Ohio Library for the Blind and Physically Disabled (OLBPD) to the Board. Ms. Watson explained that this funding provides operational support for OLBPD. OLBPD provides information and materials to Ohio's blind and physically disabled population. Ms. Deters asked how many people were on staff at OLBPD and Ms. Watson said she thought there were about 15. Krista asked if they had completely moved away from audiotapes and Ms. Watson explained that there are still many people still using them.

Ms. Deters moved (M-14-17) that federal fiscal year 2016 LSTA funds in the amount of \$200,000 and federal fiscal year 2017 funds in the amount of \$34,000 be granted to the Cleveland Public Library to supplement the 5GBO Funds (ALI350-605) for operation of the Ohio Library for the Blind and Physically Disabled from July 1, 2017 – June 30, 2018. This is contingent upon release of state fiscal year 2018 federal appropriations within ALI350-601.

	313 (2016 c/o)	313 (2017)	Total
Cleveland Public Library	\$200,000	\$34,000	\$234,000

Mr. Merz seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting "yes."

LUNCH

The Board and staff ate lunch and informally discussed matters of the day.

LSTA REPORT CONTINUED

Libraries Connect Ohio Statewide Core Electronic Databases

Stephen Hedges, Director of the Ohio Public Library Information Network (OPLIN), presented the funding request for the Libraries Connect Ohio (LCO) databases. LCO is a partnership between the State Library of Ohio, OPLIN, OhioLINK, and INFOhio. The partnership negotiates every five years with vendors and is cost efficient. This request is the fifth year of the current five-year cycle. Mr. Hedges explained that LSTA funding is the foundation for the LCO databases and the most stable source. The core collection of databases comprises the Ohio Web Library (<http://ohioweblibrary.org>). Users do not need to have a library card to access the databases. Ms. Taracuk asked if Ancestry changed the in-library restriction and Mr. Hedges said that he didn't think that would ever change. Ms. Deters asked if the State Library is confident about the status of IMLS funding and Ms. Cain explained that the funds for the current year are available and that FFY2018 is a complete unknown. Ms. Arp asked if LCO is comfortable with the five-year deal and Mr. Hedges explained that the partnership can get a better deal with a five-year commitment. He said it would be cleaner for the state budget to do two years at a time, and it may be worth exploring to see if there is a large difference between the two.

Mr. Merz moved (M-15-17) that a Library Services and Technology Act (LSTA) grant in the amount of \$1,600,000 be awarded to the Ohio State University for the Libraries Connect Ohio (OhioLINK, OPLIN, INFOhio) Statewide Core Electronic Databases. For the period of July 1, 2017 – September 30, 2017, \$1,000,000 will be awarded from FFY2016 funds. \$600,000 of the grant amount will be funded from FFY17 funds for the period of July 1, 2017 – June 30, 2018, contingent upon the release of SFY2018 appropriations from ALI 350-601.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

WELCOME

Tim Kambitsch, Director of Dayton Metro Library, welcomed the State Library Board and staff to the Vandalia Branch of Dayton Metro Library. Mr. Kambitsch explained that the Vandalia Branch is one of seven new branches in the Dayton Metro Library System.

STATE LIBRARIAN'S REPORT

Bicentennial Update

Ms. Watson gave the Board an update on the State Library's bicentennial celebration. She explained that the exhibit at the State Library is almost complete, and the online exhibit at <http://bicentennial.library.ohio.gov/> is up and running. Julia Ward, Executive Secretary to the State Librarian's Office, mailed save the date cards for the open house event and designed an invitation to be sent at the end of June. Ms. Watson shared with the Board that the keynote speaker for the event is Dr. Kathryn Matthew, director of the Institute of Museum and Library Services (IMLS). The program will be first, followed by a reception with light refreshments and tours. Ms. Deters asked if there were plans in place with Dr. Matthew for the night before or the morning before the program, and Ms. Cain said the State Library will be working out details with her to see if that would be possible. Ms. Watson told the Board that there will be a bronze plaque

made to commemorate the bicentennial. It will be unveiled at the July State Library Board meeting.

Budget Update

Ms. Cain gave the Board an update on the State Library's budget. She explained that there are two different things happening right now in regards to State Library funding. The first is the federal funding through IMLS for the LSTA program. The federal government passed a continuing resolution so the State Library will receive LSTA funding through September 30. FFY 2018 is unknown as IMLS was zeroed out in the President's budget. Ms. Cain feels that there may be a cut to IMLS, but there is no support for eliminating the agency. She said that the State Library will keep in contact with Senators Brown and Portman as the budget process continues. Mr. Merz asked if there were any House members from Ohio who were strategically placed with regards to the budget and Ms. Cain said that there were not. She explained that the State Library had good meetings with several people on National Library Legislative Day and left valuable information about libraries and LSTA. The other piece of the State Library's funding is state funding. Ms. Cain explained that the state's revenue consistently came in below expectations and the House had to reduce the state's budget by \$800 million over the biennium. The House implemented a 1.5% across the board reduction. However, the State Library sustained a cut of 13.57%. Ms. Cain explained that the State Library had no indication that this kind of cut was coming. She reached out to Senators Sykes and Skindell who are members of the Senate Finance Committee and have been supportive of the State Library in the past explaining how devastating this cut would be and asking for funding to be restored to the level from the Governor's budget minus the 1.5% across the board reduction. Ms. Cain explained that the Ohioana Library was zeroed out of the budget, though Senator Gardner is introducing an amendment to get them put back as a line item in the State Library's budget. Dr. Najera asked if it was possible that a mistake was made at the Legislative Services Commission. Ms. Cain said it was possible but unlikely. Bill Morris, Governmental Affairs Coordinator, said that targeted cuts were made to other agencies as well. Ms. Cain explained that the State Library will cut its materials budget and will have to reduce staff. Ms. Arp asked if DataOhio was still in the works. Ms. Cain explained that it was still in the budget with an appropriation of \$10 million for grants and \$250,000 for administration for the State Library. Ms. Deters asked if the Board should vote to partially fund the Regional Library Systems with the projected lower amount. Ms. Cain said that they should fund the entire amount knowing that it may have to be reduced.

MORE Statewide Resource Sharing

Ms. Cain gave the Board an overview of the Ohio Libraries Share: Moving Ohio Resources Everywhere (OLS:MORE) statewide resource sharing program. She explained that it is based on VDX software from OCLC and is funded with LSTA funds at no cost to libraries. At its inception, it was an innovative program with high usage. Over time, participation has dropped to only 49 libraries due to more library participation in consortia. Ms. Cain explained that the State Library felt that the program is no longer cost effective and plans to end it on June 30. The State Library will offer a round of consortia LSTA grants in the fall to allow stand-alone libraries to join existing consortia. SEO also offers a borrowers card for \$1000 which can be another option for libraries losing OLS:MORE. Ms. Cain said that participating libraries will be notified next week about the end of OLS:MORE.

The ABCs of Library Organizations

In the interest of time, the Board decided to skip this agenda item.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

State Subsidies

Ms. Cain presented the state funding request for the Regional Library Systems to the Board. Funds are used for administration purposes. She explained that she is asking for them to be fully funded contingent upon their funding being restored. Ms. Arp asked if the State Library is happy with the Regional Library Systems' cooperation and Ms. Cain said that they are doing a good job of cooperating and not competing with each other.

Mr. Merz moved (M-16-17) that fiscal year 2018 General Revenue Funds in the amount of up to \$145,617.25 be granted to the Northeast Ohio Regional Library System (NEO-RLS) for operations from July 1, 2017 – June 30, 2018 contingent upon release of state fiscal year 2018 General Revenue Funds within ALI 350-502.

Ms. Deters seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Mr. Merz moved (M-17-17) that fiscal year 2018 General Revenue Funds in the amount of up to \$145,617.25 be granted to the Northwest Library District (NORWELD) for operations from July 1, 2017 – June 30, 2018 contingent upon release of state fiscal year 2018 General Revenue Funds within ALI 350-502.

Ms. Deters seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Dr. Najera moved (M-18-17) that fiscal year 2018 General Revenue Funds in the amount of up to \$145,617.25 be granted to the Southeast Ohio Regional Library System (SERLS) for operations from July 1, 2017 – June 30, 2018 contingent upon release of state fiscal year 2018 General Revenue Funds within ALI 350-502.

Mr. Merz seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Dr. Najera moved (M-19-17) that fiscal year 2018 General Revenue Funds in the amount of up to \$145,617.25 be granted to the Southwest and Neighboring Libraries (SWON Libraries) for operations from July 1, 2017 – June 30, 2018 contingent upon release of state fiscal year 2018 General Revenue Funds within ALI 350-502.

Mr. Merz seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Dr. Najera moved (M-20-17) that state fiscal year 2018 5GBO Funds in the amount of \$1,274,194 be granted to the Cleveland Public Library for the operation of the Ohio Library for the Blind and Physically Disabled from July 1, 2017 – June 30, 2018 contingent upon release of state fiscal year 2018 5GBO Funds within ALI350-605.

Ms. Deters seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Ms. Deters left the meeting.

OPLIN Board Appointments

Mr. Hedges presented recommendations for three appointments to the OPLIN Board. Thirteen nominations were received. Consideration was given to geographic location, size of libraries, and whether candidates are library staff members, directors, or trustees when choosing nominees.

Mr. Merz moved (M-21-17) that Jamie Black, Justin Bumbico, and Tara Sidwell be appointed to the Ohio Public Library Information Network (OPLIN) Board of Trustees for an initial term beginning July 1, 2017 and ending June 30, 2020.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Approve Board Meeting Schedule for Fiscal Year 2019

Ms. Cain presented the Board with the proposed Board meeting schedule for state fiscal year 2019. She explained that dates on the schedule are subject to change.

Mr. Merz moved (M-22-17) that the following State Library Board meeting schedule be approved for fiscal year 2019:

July 19, 2018
October 18, 2018
December 11, 2018
January 17, 2019
March 21, 2019
May 16-17, 2019 (Board Development Conference – location to be determined)

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Bucyrus Public Library Boundaries

Bill Morris, Government Affairs Coordinator, presented the Board with a boundary redefinition for Bucyrus Public Library. It included Jefferson Township which was not included in the original redefinition. He explained that it was a small technical change.

Mr. Merz moved (M-23-17) that the State Library Board proposes that the Bucyrus Public Library boundaries be redefined to include the following:

Bucyrus, Dallas (excluding the portion that is Ridgedale School District), Holmes, Liberty, Tod (excluding those portions that are Upper Sandusky School District), Texas (excluding the portion that is Mohawk School District), Lykens, and Whetstone Townships from Monnett-Chapel Road East to Shearer Road North to S.R 19 East to S.R. 602 North into Jefferson Township, Crestline Road East to Beck Road North to Lower-Leesville Road West to S.R 602 to the Whetstone Township Border.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Retirement Resolutions

Ms. Cain presented the Board with three retirement resolutions, one for a staff member of the State Library and two for prominent members of the Ohio library community.

Mr. Merz moved (M-24-17) for adoption of the following retirement resolutions:

WHEREAS, Marcy Welsh has provided the State Library of Ohio with over 29 years of service as Computer Operator & Library Assistant; and

WHEREAS, Marcy Welsh began her career at the SEO Library Center before library automation systems were available; and

WHEREAS, Marcy Welsh played a vital role in the support of the automation of library services for SEO Consortium members & participated in four software upgrades & many library migrations; and

WHEREAS, Marcy Welsh successfully adapted to new services and technologies with the growth of the SEO Consortium over her career; and

WHEREAS, Marcy Welsh provided great customer service to the staff and customers of the 93 library systems that are members of the SEO Consortium; and

WHEREAS, Marcy Welsh contributed behind the scenes to the success of numerous services offered by the State Library and the SEO Library Center & Consortium with her willingness to expand her knowledge and participate on any project or service;

NOW, THEREFORE, BE IT RESOLVED, that on this day, May 18, 2017, the State Library Board on behalf of the State Library of Ohio and its customers, hereby thanks Marcy Welsh for her efforts, appreciates her contributions to the services and programs of the State Library of Ohio, congratulates her on her retirement, and wishes her the best in the future.

WHEREAS, Don Barlow has served with distinction and dedication as a leader in the Ohio library community for 29 years; and

WHEREAS, Don Barlow has directed the Westerville Public Library since 1988, leading the library through a period of unprecedented growth and achievement, including being named as a Library Journal Five Star Library nine times; and

WHEREAS, Don Barlow gave unsparingly of his time, energy, knowledge, and leadership to make the Westerville Public Library a leader in technological innovation among Ohio libraries, including being the first public library in Ohio to offer Internet access in 1993 and, one year later, developing the first website for an Ohio library; and

WHEREAS, Don Barlow was instrumental in the development and administration of Search Ohio, to facilitate and expand resource sharing among public libraries and members of OhioLINK; and

WHEREAS, Don Barlow has provided guidance and leadership to the Ohio and national library communities, serving on boards and committees with the Public Library Association, OCLC, OHIONET, the Ohio Library Council, and the Ohio Public Library Information Network;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of the State Library of Ohio, meeting in regular session this 18th day of May, 2017, at Vandalia, Ohio, express their individual and collective gratitude and appreciation for Don Barlow.

WHEREAS, Joe Palmer has served with distinction and dedication as a leader in the Ohio library community for over 26 years; and

WHEREAS, Joe Palmer has directed the Mansfield/Richland County Public Library since 1991, leading the library through a period of unprecedented growth and achievement, including building new libraries in the communities of Bellville and Ontario; and

WHEREAS, Joe Palmer has given unsparingly of his time, energy, knowledge, and leadership to bring stability and innovation to the Mansfield/Richland County Public Library, including developing an adult literacy program and starting the First Call 211 program to assist community members in need of food and clothing; and

WHEREAS, Joe Palmer has provided guidance and leadership to the Ohio library community, serving and/or leading boards and committees within the Ohio Library Council, NEO-RLS, the Ohio Public Library Information Network, and the State Library's State Librarian Search Committee; and

WHEREAS, Joe Palmer has been recognized for his contributions and leadership to Ohio libraries as the recipient of the Ohio Library Council's Hall of Fame Librarian Award in 2004;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of the State Library of Ohio, meeting in regular session this 18th day of May, 2017, at Vandalia, Ohio, express their individual and collective gratitude and appreciation for Joe Palmer.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, Mr. Merz, and Dr. Najera voting "yes."

TOUR

The Board and staff traveled to the new Dayton Metro Library and received a tour from Director Tim Kambitsch.

DINNER

The Board and staff went to dinner and informally discussed matters related to the meeting.

Friday, May 19, 2017

The State Library Board members continued the meeting in order on Friday, May 19, 2017 at 9:45 a.m. State Library Board members present were: Ms. Krista Taracuk, President; Ms. Laurie Gemmill Arp, Vice-President; Mr. Michael Merz; Dr. Tracy Najera; and Ms. Beverly Cain, Secretary.

Visitors present were: Kate McCartney, Marysville Public Library; Sagoree Chatterjee, Public Library of Cincinnati and Hamilton County; Megan Cooper, Dayton Metro Library; Steve Moser, Dayton Metro Library; and Terri Stringer, Dayton Metro Library.

State Library staff members present were: Bill Morris, Julia Ward, Ann Watson, Jamie Pardee, Dianna Clark, Marsha McDevitt-Stredney, Janet Ingraham Dwyer, Gregg Gassman, Cindy Boyden, and Kirstin Krumsee.

THE STATE LIBRARIANS

Marsha McDevitt-Stredney, Director of Marketing and Communications, presented the Board with information about the 34 State Librarians from 1817 to present. As part of the State Library's bicentennial celebration, Dr. McDevitt-Stredney conducted in-depth research for a display about the State Librarians. She explained that the position started as a political appointment and therefore State Librarians didn't stay in the position for long. She found that many of the former State Librarians had newspaper backgrounds. It wasn't until 1921 that a professional librarian held the position. There have been only three female State Librarians, one of whom was an interim from 1963-1966. Dr. McDevitt-Stredney brought many historical documents and items and invited the Board and staff to look at them.

PUBLIC LIBRARY PARTICIPATION IN THE SUMMER FOOD SERVICE PROGRAM

Janet Ingraham Dwyer, Youth Services Consultant, presented the Board with information about the State Library's participation in the Summer Food Service Program (SFSP). Ms. Ingraham Dwyer explained that the SFSP is funded by the United States Department of Agriculture and exists to ensure children have lunch during the summer months. She said that one in five children has food insecurity. There are many libraries across the state who participate as SFSP sites. Ms. Ingraham Dwyer said that the State Library became involved in the program in 2014. She explained that the State Library's role is to inform libraries in the state about the SFSP and how they can become sites.

Gregg Gassman, Library Assistant, explained to the Board the process that the State Library went through to try to expand the SFSP throughout Ohio. He said that 80% of Ohio's libraries have branches in eligible zones. Letters were sent to libraries letting them know of their eligibility status and encouraged libraries who wanted to participate to contact the State Library for information. Mr. Gassman said that the response to the mailing was overwhelmingly positive.

Sagoree Chatterjee of the Public Library of Cincinnati and Hamilton County shared her library's very successful SFSP experience with the Board. Through the program, Ms. Chatterjee's branch became a dynamic force in the community.

Kate McCartney of Marysville Public Library also shared her library's successful SFSP experience with the Board. Marysville Public Library is the largest site in the state and the first site in Union County.

LUNCH

The Board and staff ate lunch and informally discussed matters of the day.

HOW AN LSTA PROPOSAL BECOMES A GRANT

Cindy Boyden, LSTA Coordinator, presented the Board with information about how an LSTA proposal becomes a grant. To begin, Ms. Boyden looks at drafts for libraries and offers feedback on how their proposals can be strengthened. Next, libraries submit proposals by the deadline and Ms. Boyden conducts a preliminary review to ensure that all guidelines have been followed. After that, proposals are scored by review teams and those scores are compiled by Ms. Boyden and sent to the team leaders. Next, there is a conference call between the team leaders, Missy Lodge, Associate State Librarian for Library Development, and Ms. Boyden. During that call, the proposals and scores are discussed and recommended projects are chosen to receive funding. Ms. Boyden explained that the final step is sending information to the State Library Board for final funding approval. Approved grants run from January 1 – September 30. Over that nine months, libraries must complete narrative and financial reports.

UPDATE ON DAYTON METRO LIBRARY LITERACY GRANT: POST SECONDARY CENTER FOR SUCCESS

Megan Cooper and Steve Moser of Dayton Metro Library presented information about their LSTA Literacy Grant to the Board. The purpose of their grant was to develop a program to make the library a one-stop community resource to help students with post-secondary readiness. Ms. Cooper explained that students would have access to materials, staff support, technology, and software at the library. Unfortunately, the original model didn't work and Dayton Metro Library had to go back to the drawing board. Mr. Moser explained that what they ended up doing was purchasing a subscription to Career Cruising which helps student prepare for college and choose a career. He said that all students can obtain an eCard to Dayton Metro Library which gives them access to Career Cruising. This proved to be a much more successful program to achieve the library's goal.

TOUR

The Board and staff were given a tour of the Vandalia Branch of Dayton Metro Library by Children's Librarian Terri Stringer.

ADJOURNMENT

There being no further items for discussion, the Board adjourned by common consent at 3:23 p.m.

President

Secretary

BC/jmw