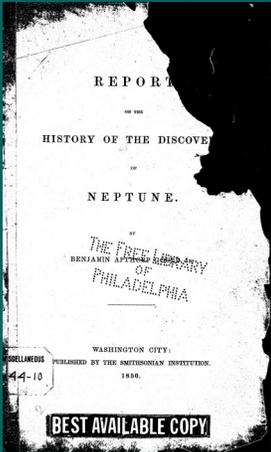


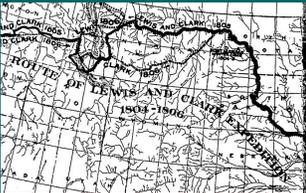
July/August 2015

VOLUME 9 ISSUE 4

Examples of Executive Branch Publications



Report on the history of the discovery of Neptune, January 01, 1850, Smithsonian Institution



Brief account of the Lewis and Clark expedition from St. Louis, Missouri to the mouth of the Columbia River, Oregon, and return, 1804-1806, with illustrative map; exhibit of Department of Interior, General Land Office, Lewis and Clark Centennial Exposition, Portland, 1905, January 01, 1905, Department of Interior

News You Can Use is a publication of the State Library of Ohio. For more information contact Marsha McDevitt-Stredney, Director, Marketing & Communications at marshams@library.ohio.gov or 614-644-7061

HISTORY IN CONTEXT

Executive Branch Documents available for researching historic federal laws and actions

You might already know that you can use your State Library card to access Congressional Hearings, House and Senate Documents, and the United States Serial Set online, but we have recently added the Executive Branch Documents, another resource that can help with researching Federal law and agency activity.

The Executive Branch Documents collection contains many federal executive branch items that are not included in the Serial Set ([What's in the Digital Serial Set?](#)), including annual reports, rules, registers, and circulars from a wide array of Federal agencies. Over 30 agencies' publications are represented in this collection that spans 150 years of our government's history, from 1789-1939.

The foundation of this collection is the *Checklist of Public Documents, 1789-1909*, a list that was created in 1911 by the U.S. Superintendent of Documents in an effort to provide a listing of all documents produced in the first 120 years of the U.S. Government. ProQuest, a company specializing in preserving information and publications for research purposes, used the Checklist as a starting point to first microfilm and more recently, digitize, this information.

These documents serve to illuminate the context of historic laws and actions, and



can be a great tool for your research. Researchers can see the changes over time of the function and growth of U.S. federal agencies, including documents related to the early republic, exploration and expansion, the Civil War and Reconstruction, industrialization, World War I, and the Great Depression.

The State Library of Ohio serves as Ohio's regional federal government documents depository. Therefore, copies of many of the federal documents included in the Executive Branch Documents collection are physically housed at the State Library. However, the acquisition of this collection helps the State Library of Ohio ensure its vision of a Smarter Ohio by facilitating one of its three missions: managing the delivery of services through online and on-the-go access to expert assistance, digitized resources, and a vast selection of electronic materials.

More information on what is included in the Executive Branch Documents and how to search the collection can be found [here](#) or go to <http://bit.ly/1WJHAAX>.

Continued next page

Libraries Connect Ohio Cancels LearningExpress Database Subscriptions

Access to LearningExpress Library (LEL), Job and Career Accelerator, and Workforce Skills for 21st Century Success through the Libraries Connect Ohio (LCO) statewide database package ended August 9, 2015.

The Libraries Connect Ohio (LCO) partners recently met to discuss their FY 2016-2017 budgets and identify options for necessary cost reductions for the Ohio Web Library—the statewide database package of online resources and



publications available to all Ohioans through public, higher education, and K-12 libraries. After careful consideration of pricing, comparative usage and resources now available through Ohio Means Jobs (www.ohiomeansjobs.com), they decided to cancel the LearningExpress Library (LEL), Job and Career Accelerator, and Workforce Skills for 21st Century Success subscriptions.

How to search the Legislative and Executive Publications

1. From library.ohio.gov, click on the [Databases A – Z](#) tile.
2. On the Databases A-Z page, choose 'ProQuest Legislative and Executive Publications'. You may need to login with your name and State Library card to access the site.

- ➔ [ProQuest Legislative & Executive Publications \(State Employees Only\) \(Remote Access\)](#)
- [ProQuest Statistical Abstract of the U.S. \(State Employees Only\) \(Remote Access\)](#)
 - [ProQuest Statistical Insight \(State Employees Only\) \(Remote Access\)](#)

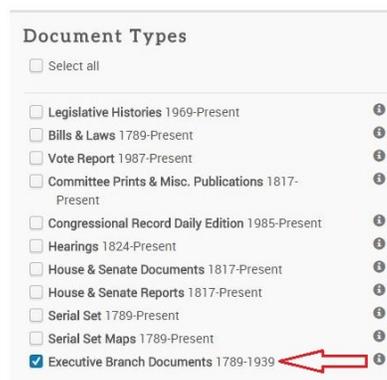
3. On the ProQuest Congressional page, select 'Advanced Search' from the options below the search box



4. On the Advanced Search page, select only the check box to the left of 'Executive Branch Documents 1789-1939'

5. Enter your search criteria in the boxes to the right of the list of document types and hit 'Search'

Click [here](#) to find more information on how to search the Executive Branch Documents. Or, go to: <http://proquest.libguides.com/ebd/searching>



Document Types	
<input type="checkbox"/> Select all	
<input type="checkbox"/> Legislative Histories 1969-Present	3
<input type="checkbox"/> Bills & Laws 1789-Present	3
<input type="checkbox"/> Vote Report 1987-Present	3
<input type="checkbox"/> Committee Prints & Misc. Publications 1817-Present	3
<input type="checkbox"/> Congressional Record Daily Edition 1985-Present	3
<input type="checkbox"/> Hearings 1824-Present	3
<input type="checkbox"/> House & Senate Documents 1817-Present	3
<input type="checkbox"/> House & Senate Reports 1817-Present	3
<input type="checkbox"/> Serial Set 1789-Present	3
<input type="checkbox"/> Serial Set Maps 1789-Present	3
<input checked="" type="checkbox"/> Executive Branch Documents 1789-1939	3

Ask a Librarian

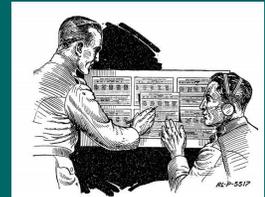
I'd like to research the history of a Federal law but I'm not sure how to get started. What should my first steps be?

Answer: The first thing you will need to know is the bill number and the Congressional session in which it was passed. Often laws will have popular names like the Brady Law, The Help America Vote Act, or Dodd-Frank, but even those have bill numbers behind them. If you know the name of the statute you can use *Shepard's Acts and Cases by Popular Names* or the popular name table in the *United States Code Annotated*. Once you know the bill number, you are off to the races. You can consult many print and electronic resources to find the full text of the

statute, committee notes, hearings, reports, and even debates on the issue. ProQuest has a large suite of online tools available for this research, including Legislative Histories, House and Senate Reports, the Congressional Record, the Serial Set, and the Executive Branch Documents collection.

The Law Librarians' Society of Washington, DC has compiled a helpful [outline of and guide to](#) the Federal legislative process, with chronological explanations and a descriptive bibliography of sources you can use to track legislative history. And don't forget, the reference librarians at the State Library of Ohio are here to help you along the way, too!

Examples of Executive Branch Publications



Radio operator; students manual for all arms: Part II. Code practice, Volume 1, January 01, 1925, Department of the Adjutant General, Department of War

The Woman Worker, Vol 19, No. 3, May 1939, Women's Bureau, Department of Labor

How agents are taught to "enforce the law": Their duties and limitations [on training of Prohibition enforcement agents, with sample examination questions], January 01, 1930, Bureau of Industrial Alcohol

A Smarter Ohio