

MINUTES
STATE LIBRARY BOARD MEETING
December 11, 2018

The State Library Board met December 11, 2018 in Conference Room D of the State Library, 274 East First Avenue, Columbus, Ohio 43201.

CALL TO ORDER

The business meeting was called to order at 10:04 a.m. State Library Board members present were: Ms. Krista Taracuk, President; Ms. Laurie Gemmill Arp, Vice-President; Dr. Tracy Najera; and Ms. Beverly Cain, Secretary.

Visitors present were: Dale Vitale, Ohio Attorney General's Office; Fiona Casida, Copley-Fairlawn City Schools; Ryan McDonnell, Grandview Heights Public Library; Don Yarman, OPLIN; Maggie Killman, Shaker Heights Public Library; Kalyn Kappelman, Reed Memorial Library; Pam Brockway, Public Library of Youngstown and Mahoning County; Michael Butler, OhioNET; Christine Morris, OhioNET; Carrie Hulett, Evergreen Community Library; Laura O'Neil, Athens County Public Libraries; Gregg Simon, Evergreen Community Library; Diane Farrell, Dayton Metro Library; Doug Evans, Ohio Library Council; Rhonda Sewell, Toledo-Lucas County Public Library; and Michelle Francis, Ohio Library Council.

State Library staff members present were: Bill Morris, Julia Ward, Cindy Boyden, Anne Libby, Dianna Clark, Kirstin Krumsee, Evan Struble, Nicole Merriman, Phil Willke, Marsha McDevitt-Stredney, Penelope Shumaker, Mandy Simon, Anne Kennedy, Ann Watson, Jamie Pardee, and Jen Johnson.

APPROVAL OF MINUTES

Ms. Arp moved (M-29-18) that the minutes of the October 18, 2018 Board meeting be approved.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "aye."

PUBLIC PARTICIPATION

Gregg Simon, President of the Evergreen Community Library Board, explained that he was there to be available for discussion or to schedule an administrative hearing regarding their boundary issues.

LSTA REPORT

LSTA Competitive Grants

Cindy Boyden, LSTA Coordinator, presented the Board with a short introduction to the competitive grants being brought before the Board for approval. Grants were offered in the categories of Outreach and Partnerships, Data Management and Analytics, Literacy, and STEM or STEAM for up to \$50,000. Seven of the fourteen submitted proposals were recommended for funding with a total request of \$205,891.

Literacy

Diane Farrell, External Relations and Development Director at Dayton Metro Library, presented the Board with a proposal to launch a literacy program, *Felix and Fiona, A Musical Experience for Third Grade Reading*. It is based on their successful Felix and Fiona program. Dayton Metro Library will commission an original musical composition and illustrated picture book, as well as

the production of a theatrical performance that will be used to engage and inspire children preparing for Ohio's Third Grade Reading Test.

Ms. Boyden asked that each individual LSTA grant be approved separately rather than in batches by category.

Dr. Najera moved (M-30-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$47,925 from FFY18 funds be awarded to Dayton Metro Library for a Literacy project for the period of January 1, 2019 – September 30, 2019.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

Pamela Brockway, Early Learning Team Leader at Public Library of Youngstown and Mahoning County, presented the Board with a proposal to support an early literacy training program geared toward Ohio's Youth Services Librarians. Three workshops led by early literacy consultant Saroj Ghoting will provide youth services librarians the information and resources necessary to become more intentional support for families on school readiness. Monies will also be used to cover the costs of Sprout Early Learning Backpacks, which will be added to the PLYMC collection for circulation. Ms. Arp asked how many backpacks would be purchased with the grant. Ms. Brockway explained that there would be 62 purchased.

Ms. Arp moved (M-31-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$16,500 from FFY18 funds be awarded to the Public Library of Youngstown & Mahoning County for a Literacy project for the period of January 1, 2019 – September 30, 2019.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

Maggie Killman, Youth Community Engagement Librarian at Shaker Heights Public Library, presented the Board with a proposal to develop an Early Literacy Outreach Collection for children attending preschool and daycare centers located in the Shaker Heights City Schools District. This collection will support outreach efforts and increase promotion of early literacy. The collection will consist of a diverse selection of books, reflective of the children and residents of Shaker Heights.

Dr. Najera moved (M-32-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$11,250 from FFY18 funds be awarded to the Shaker Heights Public Library for a Literacy project for the period of January 1, 2019 – September 30, 2019.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

Outreach and Partnerships

Laura O'Neil, Outreach Services Manager at Athens County Public Libraries, presented the Board with a proposal that will provide library access to area residents with transportation challenges, specifically, those in Amesville, Ohio. The project will involve a library locker installation as well as a book drop. Athens County Public Libraries will partner with Village

Productions, a community center in Amesville. The library lockers and book drop will be installed directly outside of Village Productions' doors. Ms. Arp asked if the community has expressed interest in the lockers, and Ms. O'Neil replied that they had, and have written letters of support. Dr. Najera asked which school district is in the area served and Ms. O'Neil replied that it is the Federal Hocking Local School District.

Ms. Arp moved (M-33-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$28,469 from FFY18 funds be awarded to Athens County Public Libraries for an Outreach project for the period of January 1, 2019 – September 30, 2019.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

Ryan McDonnell, Director of Grandview Heights Public Library, presented the Board with a proposal to create a museum and library partnership to inspire STEM learning and discovery for all ages. The library will provide museum artifacts to circulate through a variety of libraries within the Central Library Consortium system using an existing partnership between The Ohio State University's Museum of Biological Diversity and Grandview Heights Public Library. The funds will also be used to purchase topically-related collection development materials, as well as museum quality housing for the entire display. Ms. Taracuk asked if bibliographies are available to send kids to additional resources. Mr. McDonnell explained that there are online tools available as well as books with the kits. Ms. Arp asked if there was a staffing requirement for the project. Mr. McDonnell replied that the exhibits will be permanently installed in the library and will not need to be staffed. Ms. Cain commented that she likes that it is a multi-library project and it goes across counties. She asked how the libraries were picked to participate in the project. Mr. McDonnell explained that they wanted a diverse group of libraries to create good base information for future rollout to other libraries. Ms. Arp asked if the libraries has found certain things that don't work. Mr. McDonnell replied that they will find that out after the rollout. He mentioned that they did find some initially at Grandview Heights Public Library. Ms. Taracuk asked what the topics are for the Natural Wonders display. Mr. McDonnell explained that it is biological science-related and includes Ohio bats, food webs, skeletons, and camouflage. Dr. Najera asked how many displays there are. Mr. McDonnell said that there are six and they will rotate among the libraries.

Dr. Najera moved (M-34-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$28,843 from FFY18 funds be awarded to the Grandview Heights Public Library for an Outreach & Partnership project for the period of January 1, 2019 – September 30, 2019.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

STEM

Fiona Casida from Copley High School presented the Board with a proposal for a STEM project focusing on student leadership and project-based learning. The school will establish an iStream program for high school students, providing real-world learning opportunities for students to research, design and create products. Ms. Taracuk asked if the space will only be available for use by kids in the program. Ms. Casida explained that it will be available for others as well.

Ms. Arp moved (M-35-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$48,975 from FFY18 funds be awarded to Copley-Fairlawn City Schools for a STEM project for the period of January 1, 2019 – September 30, 2019.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

Kalyn Kappelman, Training and Special Projects Coordinator for Reed Memorial Library, presented the Board with a proposal to support their already popular STEM programming opportunities. Capitalizing on their success via an Open Grant provided by the State Library of Ohio, RML is building on STEM programming geared toward kids and teens. By providing training to area teachers and community center patrons, RML anticipates increased STEM knowledge, comfort, as well as social and team-building skills. Their Memorandum of Agreement with the schools will allow them to borrow the technology. Ms. Arp asked what technology will be offered. Ms. Kappelman shared that cubelets, a CNC machine, a laser cutter/engraver, robots, and iPads will be available. She explained that this technology was requested by the schools.

Dr. Najera moved (M-36-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$23,929 from FFY18 funds be awarded to the Reed Memorial Library for a STEM project for the period of January 1, 2019 – September 30, 2019.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

ILEAD USA – Ohio Grant

Evan Struble, Associate State Librarian for Library Development, and Christine Morris, Deputy Director of OhioNET, presented the Board with a proposal to support ILEAD USA – Ohio, Ohio's premier team-based leadership program. Mr. Struble explained that in 2019, the State Library will partner with OhioNET on this project. OhioNET will act as the fiscal agent. Ms. Morris explained that the partnership is a natural fit. She has been involved with ILEAD USA – Ohio since 2013 and OhioNET has been the fiscal agent for Library Leadership Ohio since 2012. Ms. Arp asked if they have learned anything in the past to use for the next program. Mr. Struble explained that there is a huge pool of alumni of the program who want to be involved. He said that the challenge for the 2019 program will be how to accommodate all of those requests.

Ms. Arp moved (M-37-18) that a Library Services and Technology Act (LSTA) grant of up to \$30,000 from FFY18 funds be awarded to OhioNET to support the first two sessions of the 2019 ILEAD USA – Ohio program for the period of March 1, 2019 – August 31, 2019.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

STATE LIBRARIAN'S REPORT

Board Development Topics for 2019

Ms. Cain presented the Board with the following Board Development schedule for 2019:
January 17, 2019

- Dale Vitale, Office of the Ohio Attorney General: Chapter 119 Hearing Process

May 16, 2019

- LSTA: From Proposal to Project
- New OhioNET Executive Director, Nancy Kirkpatrick

July 18, 2019

- David Weaver, Executive Director of the OHIOANA Library Association

October 24, 2019

- ILEAD USA – Ohio at Mohican State Park

Board Vacancy and Call for Nominations

Ms. Cain informed the Board that Ms. Arp has been appointed by the State Board of Education for another five-year term. She also shared that Ms. Taracuk will be resigning from the Board after the January 2019 meeting. The State Library has issued a Call for Nominations to fill the vacancy. The Board will review the nominees at the January 2019 meeting to send recommendations to the State Board of Education.

New Employee Introduction

Ms. Cain introduced the State Library's newest employee, Michael Campbell. Mr. Campbell will be working in the mailroom and a large portion of his job will be working with the Statewide Delivery System. He came to the State Library from the Department of Public Safety.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Toledo-Lucas County Public Library Boundaries

Bill Morris, Governmental Affairs Coordinator, presented the Board with information pertaining to a boundary redefinition for Toledo-Lucas County Public Library. Mr. Morris explained that the area in question is the portion of Evergreen Local School District in Lucas County which creates the potential for double taxation. He received a call from then-Director of Evergreen Community Library Jane Dominique on January 22 regarding their boundaries. Evergreen Community Library was preparing to put a levy on the ballot in May. Mr. Morris informed Ms. Dominique that the Evergreen Community Library boundaries do not include the portion of Evergreen Local School District in Lucas County. He sent Ms. Dominique a copy of the State Library resolution from 1977 which defined the Toledo-Lucas County Public Library boundaries and included the area in question. Evergreen Community Library placed the levy on the entire Evergreen Local School District resulting in double taxation of the portion in Lucas County, which has been taxed by a levy from Toledo-Lucas County Public Library since 1977. Mr. Morris gave the Board detailed histories of both Evergreen Community Library and Toledo-Lucas County Public Library. He also gave a history of the Swanton Public Library and their Supreme Court case which determined that their boundaries should include the portion of the Swanton Local School District in Lucas County. In response to that case, the State Library defined the boundaries of the Swanton Public Library as such. He explained that no other

libraries were mentioned in the Supreme Court decision. Mr. Morris compared the services of both Evergreen Community Library and Toledo-Lucas County Public Library to the territory in question. Evergreen Community Library has two Little Free Libraries in the territory and reaches out to daycares for a monthly storytime as well. Toledo-Lucas County Public Library sends a bookmobile and tech lab to several stops in the territory. He showed that in the territory in question, Toledo-Lucas County Public Library's levy passed, and Evergreen Community Library's levy failed. Mr. Morris also shared that he has heard from residents of the territory who are all in favor of Toledo-Lucas County Public Library serving the area. Evergreen Community Library may begin collecting the tax on the territory in January 2019. Ms. Taracuk asked if there has been a discussion involving consolidation of the libraries. Mr. Morris said no and explained that it would cross county lines. Dr. Najera asked the role of the Lucas County Auditor is in determining the taxation boundaries. Mr. Morris explained that he's been in contact with the auditors in Lucas County and Fulton County and they are aware of the double taxation. Senate Bill 321 determined that there cannot be double taxation. He said that the Lucas County Auditor does not think the Evergreen Community Library levy should be collected in Lucas County. He explained that the certification of the levy was done by the Fulton County Auditor. Ms. Cain explained that the State Library has had multiple conversations with the Ohio Department of Taxation and they feel that it is up to the State Library Board to fix this issue. Mr. Morris explained that this is a proposed boundary and letters will go out to all libraries bordering the Toledo-Lucas County Public Library informing them of their right to request an administrative hearing with an administrative hearing officer. Both libraries will need attorneys to represent them at the hearing. Ms. Arp asked if there has been any negotiation between the libraries to work out the issue and Mr. Morris replied that there has not. Ms. Taracuk asked if legal fees through the process would eat up the tax money in question and Mr. Morris said that is a potential. He explained that libraries have 30 days to negotiate after the letter is sent before the time to request an administrative hearing expires.

Ms. Arp moved (M-38-18) that the State Library Board proposes that the Toledo-Lucas County Public Library boundaries be redefined to include the following:

Maumee City; Oregon City; Ottawa Hills; Springfield Local; Sylvania City; Toledo City and Washington Local School Districts and those portions of the Anthony Wayne Local; Evergreen Local; and Otsego Local school districts within Lucas County.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

Gregg Simon, on behalf of the Evergreen Community Library, said that he was disappointed that there was action taken, that he was told no action would be taken and there would be a chance for an administrative hearing on this issue. Ms. Cain explained that they can request an administrative hearing in writing and that this is a proposed boundary redefinition. Mr. Simon said that Evergreen Community Library plans to appeal the boundary redefinition.

March 2019 Meeting

Ms. Cain gave the Board the opportunity to reschedule the March 21, 2019 meeting if it will conflict with anyone's schedules for spring break. The Board decided to leave the March 21 meeting as it is scheduled.

October 2019 Meeting

Ms. Cain explained that the October 2019 is currently scheduled for October 17, 2019 and needs to be rescheduled for October 24, 2019 in conjunction with ILEAD USA – Ohio at Mohican State Park.

Retirement Resolutions

Ms. Cain presented the Board with two retirement resolutions.

Dr. Najera moved (M-39-18) for adoption of the following resolution:

WHEREAS, Kathy Hughes has been a dedicated employee of the State Library of Ohio for 30 years and has provided professional cataloging services to the State Library, benefiting state government employees, the Ohio library community, and Ohio residents; and

WHEREAS, Kathy Hughes has witnessed many industry changes in the area of technical services, from paper-oriented systems to computer-based cataloging, acquisitions, and digital archiving methods; and has taken on an increasing level of responsibility of technical services duties over the years and became the State Library's cataloging expert; and

WHEREAS, Kathy Hughes provided great internal customer service to the staff of the State Library of Ohio and contributed to important technical services projects, thereby assisting staff and patrons in the discovery of State Library of Ohio content, including content running the gamut from rare and antique material in Special Collections to born-digital material in Ohio Memory; and

WHEREAS, Kathy Hughes has shown a singular dedication to the State Library of Ohio, its staff, and its collections while amassing an impeccable reputation for her knowledge and skill in the art and science of library cataloging and classification; and has displayed a commitment to teamwork at the State Library of Ohio by training numerous staff on cataloging and classification and sharing her incredible depth of institutional memory and expertise; and

WHEREAS, the staff of the State Library of Ohio and especially the Research and Catalog Services Department will miss her immediately and immensely upon her retirement;

NOW, THEREFORE, BE IT RESOLVED, that on this day, December 11, 2018, the State Library Board, on behalf of the State Library of Ohio and its customers, hereby thanks Kathy Hughes for her efforts, appreciates her contributions to the services and programs of the State Library of Ohio, congratulates her on her retirement, and wishes her the best in the future.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

Ms. Arp moved (M-40-18) moved for the adoption of the following resolution:

WHEREAS, Michael P. Butler has served with distinction and dedication as a leader in the Ohio library community for 26 years; and

WHEREAS, Michael has served as the Executive Director of OhioNET since 1992, leading the organization through tremendous growth and innovation, including initiatives such as the development of the Ohio Private Academic Libraries (OPAL) consortium in 1998 and supporting the development and operation of the Consortium of Ohio Libraries (COOL); and

WHEREAS, Michael has encouraged and facilitated collaboration across multiple types of libraries with efforts such as the Your Library; Your Community, Embracing eBooks, and Opioids in Communities: Libraries in Response conferences; and

WHEREAS, Michael has demonstrated a commitment to encouraging and assisting librarians to reach their full potential as leaders through his work in developing and supporting Library Leadership Ohio, Ohio's premiere leadership development training institute; and

WHEREAS, Michael has been a trusted and valuable partner to the State Library of Ohio in a number of initiatives and programs including Library Leadership Ohio, Embracing eBooks conference, and the Opioids in Communities: Libraries in Response conference;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of the State Library of Ohio, meeting in regular session this 11th day of December, 2018, in Columbus, Ohio, express their individual and collective gratitude and appreciation for Michael P. Butler.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Dr. Najera voting "yes."

ADJOURNMENT

There being no further items for discussion, the Board adjourned by common consent at 11:50 a.m.

President

Secretary

BC/jmw