

MINUTES
STATE LIBRARY BOARD MEETING
December 13, 2016

The State Library Board met December 13, 2016 in Conference Room D of the State Library, 274 East First Avenue, Columbus, Ohio.

CALL TO ORDER

The business meeting was called to order at 10:00 a.m. State Library Board members present were: Ms. Jennifer McKell, President; Ms. Krista Taracuk, Vice-President; Ms. Melissa Hendon Deters; Ms. Laurie Gemmill Arp; and Ms. Beverly Cain, Secretary.

Visitors present were: Travis Bautz, MidPointe Library System; Jason Buydos, Louisville Public Library; Cheryl Lubow; Thomas Adkins, Garnet A. Wilson Public Library; Cassi Barok, Columbus Metropolitan Library; Kathy Shahbodaghi, Columbus Metropolitan Library; Deborah Preston, MidPointe Library System; Gwen Evans, OhioLINK; Theda Schwing, OhioLINK; Miriam Nelson, Ohio University; Margaret Maupin, Orrville Public Library; Christine Morris, OhioNET; Chris Long, Plain City Public Library; Beth Hatch, Cleveland Heights-University Heights Public Library; Jessica Robinson, Cleveland Heights-University Heights Public Library; Matt Mancini, Cleveland Heights-University Heights Public Library; Cynthia Unger, Mid-East Career and Tech Centers; Jason Feldner, Mid-East Career and Tech Centers; and Stephen Hedges, OPLIN.

State Library staff members present were: Bill Morris, Julia Ward, Marsha McDevitt-Stredney, Jen Johnson, Missy Lodge, Cindy Boyden, Kirstin Krumsee, Nicole Merriman, John Stewart, Gregg Gassman, Dianna Clark, Stephanie Michaels, Phil Willke, Janet Ingraham Dwyer, Ann Watson, and Jamie Pardee.

APPROVAL OF MINUTES

Ms. Taracuk moved (M-32-16) that the minutes of the October 20-21, 2016 Board meeting be approved.

Ms. Deters seconded the motion. The motion passed with Ms. McKell, Ms. Taracuk, Ms. Deters, and Ms. Arp voting "aye."

PUBLIC PARTICIPATION

There was no public participation.

LSTA REPORT

LSTA Competitive Grants

Cindy Boyden, LSTA Coordinator, presented the Board with a short introduction to the competitive grants being brought before the Board for approval. Grants were offered in the categories of Outreach and Partnerships, Data Management, Literacy, and STEM for up to \$50,000. Nine proposals are recommended for funding with a total request of \$259,357.

Data Management and Analytics

Gwen Evans and Theda Schwing from OhioLINK and Miriam Nelson from Ohio University presented the Board with a proposal from Ohio University, Alden Library to identify unique and uncommonly held print monographs using OCLC's Sustainable Collections Solutions software housed in the Southeast Ohio Regional Depository. They will then relocate materials into the campus libraries. This project will be used as a pilot project toward exploring workflows and

workloads required to implement a new storage model for important print collections amongst OhioLINK institutions. Ms. Arp asked if there is room at the libraries for the materials and Ms. Evans explained that the libraries have committed to make room. Ms. Cain asked if the collections include federal and other government documents. Ms. Evans explained that only monographs are part of the pilot study but government documents may be considered going forward.

Ms. Arp moved (M-33-16) that a Library Services and Technology Act (LSTA) grant in the amount of \$46,208 from FFY16 funds be awarded to the Ohio University, Alden Library for a Data Management & Analytics project for the period of January 1, 2017–September 30, 2017.

Ms. Taracuk seconded the motion. The motion passed with Ms. McKell, Ms. Taracuk, Ms. Deters, and Ms. Arp voting “yes.”

Literacy

Beth Hatch, Jessica Robinson, and Matt Mancini from Cleveland Heights-University Heights Public Library presented the Board with a proposal to purchase music production-related technology and contracted services of specialized music and technology professionals to provide programming that will teach at-risk youth the technological skills related to music production in a supportive, collaborative learning environment. The program will have an eight-week series of classes for up to twelve students in grades 8-12 from the Cleveland Heights-University Heights School District. Through the program, teens will explore and learn technology skills including recording, mixing, editing, and producing music. Ms. Taracuk asked if the program would be for twelve students for the entire run or for each week. Ms. Hatch explained that the same twelve students would participate for the entire duration, but that they hope to offer the program two to three times a year. Ms. Arp asked if students and mentors would keep in touch after the program and Ms. Hatch answered that it is their hope that they do.

Kathy Shahbodaghi and Cassi Barok from Columbus Metropolitan Library presented the Board with a proposal to improve Reading Buddies, a targeted early elementary literacy program, via partner evaluation, professional staff development, and emergent literacy technology. This project targets students in grades K-3 in ten public schools as well as charter and private schools in Franklin County and pairs students with a Reading Buddy for fifteen minutes of one-on-one reading time. The project will be evaluated by matching Reading Buddies attendance rates with classroom data from Learning Circle Education Services. Results of the Third Grade Reading Assessment will be tracked to monitor the impact. Ms. Arp asked why fifteen minutes was chosen as the length of time to read. Ms. Shahbodaghi explained that they chose fifteen minutes for scheduling reasons.

Ms. Taracuk moved (M-34-16) that Library Services and Technology Act (LSTA) grants from FFY16 funds be awarded to the following libraries in the specified amounts for Literacy and Other Topics projects for the period of January 1, 2017–September 30, 2017:

Cleveland Heights-University Heights Public Library	\$7,373
Columbus Metropolitan Library	\$22,500

Ms. Deters seconded the motion. The motion passed with Ms. McKell, Ms. Taracuk, Ms. Deters, and Ms. Arp voting “yes.”

Outreach and Partnerships

Tom Adkins from Garnet A. Wilson Public Library presented the Board with a proposal to purchase secure, quality display cases to house the John Jackson Rockshelter Collection, a donated collection of over 2,500 Native American artifacts that originated and were discovered in Pike County, Ohio. The Pike Heritage Museum lacks the space and resources to accept the collection, so the library was offered the collection. Garnet A. Wilson Public Library hopes the project will strengthen its partnership with the Pike Heritage Museum by providing public access to the collection and by hosting educational programs related to the history of the artifacts and their discovery. It also hopes to increase the cultural education of its community. Ms. McKell asked if there is a database to describe the artifacts and Mr. Adkins explained that there is. Ms. Arp asked if the collection would be on loan or if the library would own the collection. Mr. Adkins answered that the library would own the collection.

Travis Bautz and Deborah Preston from MidPointe Library System presented the Board with a proposal to purchase a bookmobile to enable the MidPointe Library System to reach underserved populations in its service district who may otherwise lack access to library materials and services. The library will establish a dynamic series of mobile programming specifically focusing on children and seniors that are more likely to have limited access to transportation or library services. Ms. Taracuk asked if there would be a schedule or if the bookmobile would be used as needed. Mr. Bautz explained that he would like to have a combination of the two. Ms. Deters asked if all the funds would be used to purchase the bus and Mr. Bautz replied that they would be. She also asked if there would be money in the library's budget for upkeep and Mr. Bautz explained that there would be.

Chris Long from Plain City Public Library presented the Board with a proposal to purchase technology and equipment in order to create enrichment opportunities and provide digital audiovisual preservation for populations of all ages and abilities in communities throughout the library's service district. This project will educate community partners and residents in the use and history of information storage and transmission services through hands-on, multigenerational programming to aid in the efficient digital archiving of analog audiovisual media. Ms. Arp asked how training will work. Ms. Long explained that the Technology Services Librarian will train other staff, who will then train community members. Ms. Arp also asked about the plan for preservation of the digital files. Ms. Long replied that there will be no onsite storage, and community members will store their own content. Ms. Taracuk asked how the library will promote the project. Ms. Long explained that the library's marketing will be targeted by township using community profiles.

Ms. Taracuk moved (M-35-16) that that Library Services and Technology Act (LSTA) grants from FFY16 funds be awarded to the following libraries in the specified amounts for Outreach and Partnership projects for the period of January 1, 2017–September 30, 2017:

Garnet A. Wilson Public Library	\$24,000
MidPointe Library System	\$50,000
Plain City Public Library	\$49,999

Ms. Deters seconded the motion. The motion passed with Ms. McKell, Ms. Taracuk, Ms. Deters, and Ms. Arp voting "yes."

STEM

Jason Buydos from Louisville Public Library presented the Board with a proposal to create an innovative model of collaboration between the library and the Louisville City School District. The STEM Squad after school program will allow STEM to be taught in a fun/relaxed environment that the school cannot provide to its students due to lack of time throughout the school day. Each group of students will be comprised of fifteen or fewer students in grades 4-8 and every nine weeks there will be different participants. Ms. McKell asked for examples of the topics that will be covered. Mr. Buydos explained that kits on animation, music, and the like will be used, as well as 3D printing, robotics, and other topics covering a wide spectrum. Ms. Taracuk asked about the logistics of all the classes. Mr. Buydos explained that there will be one class per grade, per week. Ms. Taracuk asked if funds would be used to pay teachers' salaries. Mr. Buydos explained that teachers will be paid as contract employees. Ms. McKell asked if lesson plans have been created yet and Mr. Buydos replied that they have not. Ms. McKell mentioned that this is a large commitment and Mr. Buydos agreed. Ms. Taracuk asked what the minimum number of students they would need to run the program would be and Mr. Buydos replied that he doesn't anticipate a lack of interest. Ms. Taracuk asked how many times the library would replicate the program throughout the year and Mr. Buydos explained that they would like to offer the program four times a year.

Cynthia Unger and Jason Feldner from Mid-East Career and Tech Centers presented the Board with a proposal to equip the Media Center with materials and equipment for an Entrepreneur iLab for Digital and Entrepreneurial Literacy. The iLab will serve as a unique collaboration and educational space designed for students to foster their entrepreneurial creativity and develop 21st century skills. Examples of the equipment to be purchased are a 3D printer, a 3D scanner with turntable, and collaboration tables with display monitors. Participants will be surveyed to gauge changes in skill sets, knowledge application, increased creativity, and ability to develop ideas into marketable endeavors. Ms. Taracuk asked when the students would be using the iLab and whether or not programs have requested to integrate the program into the curriculum. Ms. Unger and Mr. Feldner explained that students will have time before and after classes as well as during lunch and there has been some interest from teachers. Ms. Taracuk asked what would be considered a success rate. Mr. Feldner replied that he thinks the project would be successful if there is participation with the career tech programs and the ability to give students the freedom to be creative and think about entrepreneurship rather than raw numbers. Ms. Taracuk asked how she can rationalize funding this project and not ones from the rest of the state and wanted to know how many students would be using the equipment. Ms. Unger explained that there has been interest from teachers who want to do these things but don't have the funds. She sees it as a great resource that would be available to students and it's possible that certain programs will have class time to use the iLab. Mr. Feldner said that they may reach out to partner schools as well.

Margaret Maupin from Orrville Public Library presented the Board with a proposal to purchase games, circuit components, art supplies, Chromebooks, and iPads to be used in an after-school STEAM club with librarian-led exploration by children in grades 4-6 from Orrville City School District and the surrounding area. The program will gather children from all socioeconomic groups to explore STEAM ideas together. Tools made available through this grant will enrich the children's activities as they discover the real-life applications for STEAM concepts. The goal is to reach at least fifteen children per session for three or more sessions. Ms. Deters asked how often the club would be offered. Ms. Maupin explained that the club would be offered sixteen

times. Ms. Taracuk asked what STEAM training the staff has had. Ms. Maupin replied that the staff has not had training but has been doing research about STEAM.

Ms. McKell asked the Board if anyone was prepared to make a motion on the STEM grants before them. No one was prepared to make a motion. The Board expressed that they need further clarification of the projects before voting on them. The Board did not take action on the STEM grants.

STATE LIBRARIAN'S REPORT

Signage in the Stacks: Wayfinding by Design

Marsha McDevitt-Stredney, Director, Marketing and Communications, presented the Board with her poster session from the Academic Library Association of Ohio (ALAO) conference about her project entitled Signage in the Stacks: Wayfinding by Design. It was Ms. McDevitt-Stredney's goal to improve user experience in location and discovery in the State Library. The idea was to clean everything up and make signage and branding consistent throughout the library. There were four levels to the project: level one included the signs at the tops of the shelf end panels, level two included the signs hanging in the rows, level three included end panel signs for ranges, and level four included auxiliary signs.

October 2017 Meeting Date

Beverly Cain, State Librarian, proposed moving the October meeting from October 19 to October 26 to be held in conjunction with the last in-person session of ILEAD at Mohican State Park. The Board agreed to the change to be able to participate in ILEAD.

New Staff Introductions

Ms. Cain introduced three new employees to the Board. Phil Willke was promoted from Library Assistant 2 in Circulation to Librarian 2 in Research and Catalog Services. Mr. Willke's experience includes working at the Dublin Branch of Columbus Metropolitan Library, Nationwide Library, and the Consumer Health Library at Mount Carmel Hospital. He earned a Bachelor's Degree from The Ohio State University and a Master of Library and Information Science from Kent State University School of Library and Information Science. Jen Johnson was promoted from Electronic Resources Librarian in Research and Catalog Services to Library Consultant working with DPLA in Library Programs and Development. Ms. Johnson's work experience includes working at Ohioana Library and Worthington Libraries. She earned a Master of Library and Information Science from Kent State University School of Library and Information Science and a Bachelor of Fine Arts from The Ohio State University. Stephanie Michaels joined the State Library staff as a Librarian 2 in Research and Catalog Services. Ms. Michaels earned a Master of Library and Information Science from Kent State University School of Library and Information Science, a Juris Doctorate Degree from University of Illinois College of Law, and a Bachelor's Degree from Miami University. Her work experience includes working at Ohioana Library, Ohio History Connection, McGraw-Hill Education, and she also worked as an attorney.

UNFINISHED BUSINESS

State Library Board Nomination

Bill Morris, Governmental Affairs Coordinator, reviewed the nomination process for Board Member appointment. The State Library received no nominations in addition to Ms. McKell's nomination for reappointment. Mr. Morris explained that the State Board of Education meets

again before the State Library Board and should appoint a State Library Board member at that meeting. The Board directed Ms. Cain and Mr. Morris to send Ms. McKell's nomination to the Board of Education for reappointment.

NEW BUSINESS

Board Development Topics for 2017

Ms. Cain proposed to the Board the following Board Development topics for 2017:

January 2017 – Barry McKew – Ohio Attorney General's Office – What Board Members
Need to Know from a Legal and Ethical Standpoint

March 2017 – Meeting to be held at the OCLC Campus – Tour of OCLC – possible optional
tours of local school libraries after the meeting

May 2017 – Annual Board Development Conference – Dayton Metro Library

October 2017 – ILEAD USA Ohio at Mohican State Park and Lodge

The Board agreed to these topics for 2017.

Retirement Resolutions

Ms. McKell presented Cheryl Lubow with an Acknowledgement of Service from the Governor's Office and the following Resolution from the State Library Board:

WHEREAS, Cheryl Lubow has been a dedicated public employee for over 38 years; and

WHEREAS, Cheryl Lubow worked at the Grandview Heights Public Library for 24 years and the State Library for 13 years; and

WHEREAS, Cheryl Lubow worked as a government documents reference librarian and general reference librarian, providing valuable research and outreach services to state employees, libraries and the public and offered excellent customer service and a cheery disposition to all patrons; and

WHEREAS, Cheryl Lubow showed commitment to the field of government documents by being active in the Government Documents Roundtable of Ohio and chaired its Nominating and Marketing Committees, most notably by helping to develop yearly displays at the Statehouse since 2014; and

WHEREAS, Cheryl Lubow was a cheerleader for chat reference services and chaired KnowItNow24x7's Quality Assurance Committee from 2009-2015 with the goal of ensuring quality chat service across the state and served as KnowItNow24x7's interim program coordinator in 2015; and

WHEREAS, Cheryl Lubow successfully adapted to new services and technologies, including the ongoing transformation of content delivery to patrons;

NOW, THEREFORE, BE IT RESOLVED, that on this day, December 13, 2016, the State Library Board on behalf of the State Library of Ohio and its customers, hereby thanks Cheryl

Lubow for her efforts, appreciates her contributions to the services and programs of the State Library of Ohio, congratulates her on her retirement, and wishes her the best in the future.

Ms. Cain noted that the other retiree, Linda Savage, worked for the State Library for 37 years and the State Library appreciates her many efforts behind the scenes.

ADJOURNMENT

There being no further items for discussion, the Board adjourned by common consent at 11:49 a.m.

President

Secretary

BC/jmw