

MINUTES
STATE LIBRARY BOARD MEETING
March 16 2017

The State Library Board met March 16, 2017 in the Kilgour Building at OCLC, 6565 Kilgour Place, Dublin, Ohio.

CALL TO ORDER

The business meeting was called to order at 10:05 a.m. State Library Board members present were: Ms. Krista Taracuk, President; Ms. Melissa Hendon Deters; Ms. Laurie Gemmill Arp; Mr. Michael Merz; Dr. Tracy Najera; and Ms. Beverly Cain, Secretary.

Visitors present were: Doug Evans, Ohio Library Council, and Mandy Knapp, OPLIN.

State Library staff members present were: Bill Morris, Julia Ward, Marsha McDevitt-Stredney, Missy Lodge, Kirstin Krumsee, Ann Watson, Jamie Pardee, Penelope Shumaker, Dawn Lipp, Anne Kennedy, Ashleigh Conkey, Nicole Merriman, and Stephanie Herriott.

OATH OF OFFICE

Ms. Taracuk administered the oath of office to Dr. Tracy Najera. Dr. Najera was appointed to her first full, five-year term on the State Library Board by the State Board of Education at its February meeting.

APPROVAL OF MINUTES

Mr. Merz moved (M-4-17) that the minutes of the January 19, 2017 Board meeting be approved.

Ms. Deters seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting "aye."

PUBLIC PARTICIPATION

There was no public participation.

LSTA REPORT

LSTA Advisory Council Appointment

Missy Lodge, Associate State Librarian for Library Development, explained to the Board that there was a vacancy on the LSTA Advisory Council due to a resignation. Ms. Lodge proposed that Jennifer McKell, retired Director of Chillicothe and Ross County Public Library, be appointed to the LSTA Advisory Council.

Mr. Merz moved (M-5-17) that the following person be appointed to the LSTA Advisory Council for a three-year term (April 1, 2017 – March 31, 2020):

Jennifer McKell
Director, Chillicothe and Ross County Public Library (retired)

Ms. Deters seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting "yes."

Ms. Lodge brought news about the Institute of Museum and Library Services (IMLS) to the Board's attention. President Trump's budget blueprint zeroed out IMLS. Ms. Lodge said right now this is a cause for concern but not panic. Ms. Taracuk asked if LSTA funds for 2017-2018

have already been approved. Ms. Lodge explained that right now we have a partial award under the continuing resolution that expires April 30. After that, it is hoped that either a budget will be passed that will fund IMLS or there will be another continuing resolution. Mr. Merz asked if that was a continuing resolution for the current budget year starting October 1 and Ms. Lodge confirmed that is was.

STATE LIBRARIAN'S REPORT

New Employee Introductions

Beverly Cain, State Librarian, introduced four new employees to the Board. Penelope Shumaker joined the Library Programs and Development Department as a Metadata Librarian working with the Ohio Digital Network, the service hub for DPLA. Her previous experience includes SpotOn, an initiative of The Ohio State University working with teachers in evaluating and selecting digital resources, Columbus Metropolitan Library, and teaching English. She has a Bachelor of Arts with emphasis in philosophy from Cedarville University and a Master of Library and Information Science from Kent State University. Anne Kennedy joined the Library Programs and Development Department as a Library Consultant with emphasis on technology, managing the Ohio Digital Library and she is one of the project managers for Guiding Ohio Online. Her previous experience includes Licking County Library, Dennison University, and Gettysburg College. She has a Bachelor of Arts in history from Gettysburg College and a Master of Library and Information Science from Kent State University. Ashleigh Conkey joined the Employee Services Department as a Human Capital Management Senior Analyst working with human resources issues and state agency outreach. She has a Bachelor of Arts in human resources from The Ohio State University. Her previous experience includes the Ohio Housing Finance Agency. Dawn Lipp joined the Research and Catalog Services Department as a librarian. Her previous experience includes Brown Mackie College, Indiana State Library, and Frankfort Community Public Library. She has a Master of Arts in history and Master of Library Science from Indiana University–Purdue University Indianapolis, a Master of Arts in anthropology with an emphasis in archeology from Northern Illinois University, and a Bachelor of Arts in biology and chemistry from Manchester College.

UNFINISHED BUSINESS

There was no unfinished business

NEW BUSINESS

Election of Vice-President

Mr. Merz moved (M-6-17) that Laurie Arp be nominated for the office of Vice-President of the State Library Board effective March 16, 2017, for the remainder of the biennial term beginning July 1, 2015.

Ms. Deters seconded the motion.

Mr. Merz moved (M-7-17) that the nominations be closed, a unanimous ballot be cast for Ms. Arp, and that Ms. Arp be declared elected to that office effective March 16, 2017, for the remainder of the biennial term beginning July 1, 2015.

Ms. Deters seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Pay Raise for State Librarian and Associate State Librarians

Stephanie Herriott, Human Resources Administrator, explained that all State Library employees except for the State Librarian and Associate State Librarian receive a 2.5% increase in pay this year effective July 1. That same pay increase for the State Librarian and two Associate State Librarians needs to be approved by the Board.

Ms. Arp moved (M-8-17) that the biennial budget (HB 64) awards State of Ohio E-1 employees a 2.5% salary increase beginning on the first day of the pay period that includes July 1, 2017 and allows increases up to 2.5% for other exempt state employees; the State Library Board, in accordance with the duties assigned by Ohio Revised Code Sections 124.01 and 124.15, approves adjusting the compensation of the State Librarian, Associate State Librarian for Library Programs and Associate State Librarian for Library Services to reflect a 2.5% salary increase for each employee beginning with the pay period that includes July 1, 2017.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Revision to State Library Food and Drink Policy

Ann Watson, Associate State Librarian for Library Services, explained that the State Library Food and Drink Policy, approved by the Board in 2006, needs to be updated to best serve patrons and keep the State Library clean.

Ms. Deters moved (M-9-17) to accept the following revisions to the State Library of Ohio Food and Drink Policy:

Non-alcoholic drinks in spill-proof, covered containers are permitted. Library users are asked to practice caution when using library materials or library computers.

Food is permitted only in designated areas.

NOTE: Food and/or drink are NOT allowed when using old or rare library materials.

Smoking is prohibited anywhere inside all State Library of Ohio facilities. Smoking is only permitted outside of the library in designated areas. (ORC 3794.02) Other uses of tobacco-related products, including chewing tobacco or electronic or vapor devices, are also prohibited.

Dr. Najera seconded the motion. The motion passed with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting “yes.”

Discussion Regarding Board Member Qualifications

Bill Morris, Governmental Affairs Coordinator, explained to the Board that the State Library conducted research while the State Library Board was without a fifth member. Through this research, it was found that while there are currently no guidelines for term limits or qualifications for State Library Board members, other boards do have them. Mr. Morris asked the Board if they would like the State Library to research this further. Ms. Taracuk asked if we are set with an application. Ms. Cain answered that we are set to follow the State Board of Education’s application process which includes a member application. Ms. Cain then asked if the Board

wants qualifications, term limits, or provisions for what happens when there is a period of time before a new Board member is appointed to the State Library Board specified in the Ohio Revised Code. Mr. Merz asked if they should try to expand the size of the Board. Ms. Cain responded that it's been brought up before. Ms. Deters asked about the deadline for applying. Ms. Cain explained the current process of seeking nominations for the Board. Dr. Najera asked if there was flexibility to have changes made to administrative law rather than the Ohio Revised Code. Mr. Merz replied that he had asked the same question and it has to be the Ohio Revised Code. Dr. Najera then asked if it could be put in the budget language and Mr. Morris replied that it is late in the process for that. He explained that the State Library can find legislators who would be willing to introduce changes to the Ohio Revised Code. The Board asked Mr. Morris to research this matter further.

Deaf History Month Resolution

Ms. Arp moved (M-10-17) that the Board approve the following resolution recognizing Deaf History Month.

WHEREAS, Deaf History Month covers the period March 13 to April 15; and

WHEREAS, Deaf History Month celebrates deaf history and the contributions of the hearing impaired and deaf community to American society; and

WHEREAS, Deaf History Month was the creation of two deaf employees at the Martin Luther King, Jr. Memorial Library in Washington DC; and

WHEREAS, The State Library of Ohio has a longstanding partnership with the Ohio School for the Deaf, working together to provide information for and about people who are deaf or hard of hearing; and

WHEREAS, Ohio's school, academic, public and special libraries make a difference in the lives of millions of Ohioans and provide excellent and invaluable service to library users regardless of age, ethnicity, disability or socioeconomic background; and

WHEREAS, many libraries in Ohio are celebrating Deaf History Month with a variety of special displays, programs, or events;

THEREFORE, BE IT RESOLVED, that on this day, March 16, 2017, the State Library Board proclaims Deaf History Month, March 13 – April 15, 2017, and encourages Ohio libraries to host deaf awareness activities during this month-long celebration.

Mr. Merz seconded the motion. The resolution was approved with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting "aye."

National Library Week and National Library Workers Day Resolution

Ms. Deters moved (M-11-17) that the Board approve the following resolution recognizing National Library Week and National Library Workers Day:

WHEREAS, libraries have historically served as our nation's great equalizers of knowledge by providing free access to all and libraries are part of the American dream, places for education, opportunity and lifelong learning; and

WHEREAS, Ohio libraries provide a forum for diverse ideas and points of view that help us better understand each other and ourselves; and

WHEREAS, librarians are trained professionals, helping people of all ages and backgrounds find and interpret the information they need to live, learn and work in a challenging economy; and

WHEREAS, librarians design and offer programs to meet their community's economic needs, providing residents with resume writing classes, interviewing workshops and job seeking resources; and

WHEREAS, librarians and library support staff bring Ohioans a world of knowledge in person and online, as well as personal service and expert assistance in finding what is needed when it is needed; and

WHEREAS, Ohio's school, academic, public and special libraries make a difference in the lives of millions of Ohioans and provide excellent and invaluable service to library users regardless of age, ethnicity, or socioeconomic background; and

WHEREAS, Ohioans and Ohio libraries benefit from the resources, services, and support provided by the State Library of Ohio and the library's dedicated staff; and

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week and National Library Workers Day;

THEREFORE, BE IT RESOLVED, that on this day, March 16, 2017, the State Library Board proclaims National Library Week, April 9 – 15, 2017, and National Library Workers Day, April 11, 2017, and encourages all Ohio residents to visit their libraries or library websites this week to take advantage of the variety of library resources available and thank their librarians and library workers for their exceptional contributions to American life.

Dr. Najera seconded the motion. The resolution was approved with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting "aye."

Recognition of Service

Mr. Merz moved (M-12-17) that the Board approve the following resolution recognizing Jennifer Thompson McKell for her service:

WHEREAS, Jennifer Thompson McKell served diligently as a member of the State Library Board from January 2012 through December 2016 and President of the State Library Board from January 2016 through December 2016; and

WHEREAS, throughout her career, Jennifer Thompson McKell has provided an unparalleled level of professional service and commitment to the Ohio library community through her work

with the State Library Board, the Chillicothe and Ross County Public Library, the Ohio Library Council, the Ohio Valley Area Libraries, and the LSTA Advisory Council; and

WHEREAS, Jennifer Thompson McKell helped lead the State Library of Ohio through a period of ongoing change, including shifting legislative priorities, making major strides forward in the digitization and preservation of information related to Ohio's cultural heritage, and redefining the boundaries of many public libraries in order to eliminate double taxation for library services; and

WHEREAS, Jennifer Thompson McKell has contributed in numerous ways to the success of the many programs and services offered by the State Library;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of the State Library of Ohio, meeting in regular session this 16th day of March 2017, in Columbus, Ohio, express their individual and collective gratitude and appreciation for Jennifer Thompson McKell.

Ms. Arp seconded the motion. The resolution was approved with Ms. Taracuk, Ms. Deters, Ms. Arp, Mr. Merz, and Dr. Najera voting "aye."

Mr. Merz commented that the Board Development Conference will be held at the Vandalia Branch of the Dayton Metro Library. The Vandalia Branch is the newest branch to open as part of a system-wide renovation. Mr. Merz said that he would ask if a tour of the main Dayton Metro Library would be possible. Ms. Deters asked if the business meeting could be switched to Thursday and Ms. Cain replied that it could. Ms. Cain then gave an overview of the agenda for the conference.

TOUR

The Board and staff received a tour of the OCLC facility.

LUNCH

The Board and staff ate lunch and informally discussed matters related to the meeting.

ADJOURNMENT

There being no further items for discussion, the Board adjourned by common consent at 12:40 p.m.

President

Secretary

BC/jmw