

MINUTES
STATE LIBRARY BOARD MEETING
June 4, 2018

The State Library Board met June 4, 2018 in the Boardroom of the State Library, 274 East First Avenue, Columbus, Ohio 43201.

CALL TO ORDER

The business meeting was called to order at 10:00 a.m. State Library Board members present were: Ms. Krista Taracuk, President; Ms. Laurie Gemmill Arp, Vice-President; Mr. Michael Merz; and Ms. Beverly Cain, Secretary.

Visitors present were: Christine Morris, OhioNET; Don Yarman, OPLIN; and Dale Vitale, Ohio Attorney General's Office.

State Library staff members present were: Bill Morris, Julia Ward, Anne Libby, Kirstin Krumsee, Cindy Boyden, Missy Lodge, Evan Struble, Nicole Merriman, Marsha McDevitt-Stredney, Mandy Simon, Phil Willke, Ann Watson, and Tracy Grimm.

APPROVAL OF MINUTES

Mr. Merz moved (M-8-18) that the minutes of the March 15, 2018 Board meeting be approved.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "aye."

PUBLIC PARTICIPATION

There was no public participation.

LSTA REPORT

Ohio Library for the Blind and Physically Disabled

Ann Watson, Associate State Librarian for Library Services, presented the funding proposal for the Ohio Library for the Blind and Physically Disabled (OLBPD) to the Board. She explained that this funding provides operational support for OLBPD. OLBPD provides services to blind and physically disabled readers in all 88 Ohio counties. Ms. Watson shared that OLBPD's goal this year is to increase the number of readers by 1%.

Mr. Merz moved (M-9-18) that federal fiscal year 2017 LSTA funds in the amount of \$150,000 and federal fiscal year 2018 funds in the amount of \$84,000 be granted to the Cleveland Public Library to supplement the 5GBO Funds (ALI350-605) for operation of the Ohio Library for the Blind and Physically Disabled from July 1, 2018 – June 30, 2019. This is contingent upon release of state fiscal year 2019 federal appropriations within ALI350-601.

	313 (2017 c/o)	313 (2018)	Total
Cleveland Public Library	\$150,000	\$84,000	\$234,000

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

Libraries in Response Grant

Christine Morris, Deputy Director of OhioNET, presented to the Board the funding proposal for the Opioids in Communities, Libraries in Response programs being held at four sites around the

state. These programs were born of cooperative talks between OhioNET, the Regional Library Systems, and the State Library of Ohio. Ms. Morris explained that it was a unanimous decision that the opioid crisis needed to be addressed with what libraries can do in response. She said that it is open to multiple library types. The programs will begin with author Sam Quinones and end with Dr. Meghan Harper. Ms. Morris shared that there are 120 registrants to date without much promotion and it is hoped that there will be around 600 attendees. Mr. Merz asked if the group tried to get the Dayton program to be held at Dayton Metro Library. Ms. Morris explained that the parking situation at that library was prohibitive. She further explained that they were looking for a balance of library type so Sinclair Community College was a better fit.

Ms. Arp moved (M-10-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$48,200 from FFY17 carryover funds be awarded to OhioNET for the “Opioids in Communities, Libraries in Response” program for the period of June 4, 2018 – September 30, 2018.

Mr. Merz seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

Public Library Automation Grant

Cindy Boyden, LSTA Coordinator, presented the funding proposal for Morley Library for a Public Library Automation grant given to libraries to join a consortium to the Board. This is the fourth such grant to be brought before the Board recently. Ms. Boyden explained that Morley Library will use the funds to join the CLEVNET consortium. Ms. Boyden asked that the motion be amended to start on June 4, 2018 to give the library extra time to complete the automation. Mr. Merz asked if there was a need to be more specific in describing the project than what is included in the motion. Ms. Boyden explained that CLEVNET is responsible for overseeing the automation and LSTA staff at the State Library are confident that the project will be successful. Ms. Cain asked Ms. Boyden if the motion should be amended to include CLEVNET and Ms. Boyden agreed.

Mr. Merz moved (M-11-18) that a Library Services and Technology Act (LSTA) grant in the amount of \$33,000 from FFY17 carryover funds be awarded to Morley Library for a Public Library Automation project to join CLEVNET for the period of June 4, 2018 – September 30, 2018.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

LSTA Advisory Council Appointments

Ms. Boyden presented the Board with a list of appointments and reappointments to the LSTA Advisory Council. She explained that it is a fifteen-member council that advises the LSTA Department on the LSTA program. The term for members is three years, and members can serve two terms.

Mr. Merz moved (M-12-18) that the following individuals be appointed to the LSTA Advisory Council for the term of July 1, 2018 – June 30, 2021:

Douglas Anderson, Director, Marietta College Library (reappointment)

Meg Delaney, Main Library Manager, Toledo Lucas County Public Library (reappointment)
Anastasia Diamond-Ortiz, Director, Lorain Public Library (reappointment)
Tracy Kemp, Assistant Director, Columbus State Community College
Ryan McDonnell, Director, Grandview Heights Public Library (reappointment)
Kristin Michel, Assistant Director, Westerville Public Library
Kate Porter, Assistant Director, Upper Arlington Public Library (reappointment)
Nick Tepe, Director, Athens County Libraries (reappointment)
Sarah Thornberry, Teacher-Librarian, Springboro Junior High School (reappointment)
Shawn Walsh, Emerging Technology Librarian, Madison Public Library
Brandi Young, Head Librarian, Southwestern School District

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

STATE LIBRARIAN'S REPORT

Board Development Conference

Ms. Cain asked the Board if it would still like to have a two-day offsite Board Development Conference once a year, or if it would like to do a more robust one-day meeting to replace the Conference. Ms. Cain said she understands that the composition of the State Library Board has changed over the years and there are fewer retirees on the Board. The Board agreed to go to a one-day meeting held at the State Library in May. Ms. Taracuk asked if the Board should skip to agenda item VIII.D. to approve the fiscal year 2020 including a one-day meeting in May. Ms. Cain said that the Board could do that.

Mr. Merz moved (M-13-18) that the following State Library Board meeting schedule be approved for fiscal year 2020:

July 18, 2019
October 17, 2019
December 10, 2019
January 16, 2020
March 19, 2020
May 21, 2020

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

Mr. Merz asked Ms. Cain if the State Library was losing its tenant and she explained that it is. Ms. Cain said that Kent State University iSchool is leaving at the end of June. It no longer holds in-person classes in the building and through retirement and promotion, the staff who were in Columbus staff are leaving. Kent State is holding two workshops onsite in July. Ms. Cain explained that the State Library can pay the rent through the end of the year and we are exploring options. She said that some library-friendly organizations have expressed interest.

UNFINISHED BUSINESS

There was no unfinished business

NEW BUSINESS

State Subsidies

Missy Lodge, Associate State Librarian for Library Development, presented the Board with the funding request for state subsidies for the Regional Library Systems. Ms. Lodge explained that the State Library has \$500,000 in its budget for the Regional Library System funding. The Regionals each receive \$125,000 and use that funding for administrative purposes. Ms. Lodge explained NEO-RLS will use the funds for salaries; NORWELD will use the funds for salaries, benefits, and rent; SERLS will use the funds for salaries, benefits, contractual costs, utilities, travel, supplies, and materials; SWON Libraries will use the funds for salaries, benefits, rent, and utilities. Ms. Arp asked how the Regionals are getting along. Ms. Lodge replied that they are working well together and collaborating.

Mr. Merz moved (M-14-18) that fiscal year 2019 General Revenue Funds in the amount of \$125,000 be granted to the Northeast Ohio Regional Library System (NEO-RLS) for operations from July 1, 2018 – June 30, 2019 contingent upon release of state fiscal year 2019 General Revenue Funds within ALI 350-502.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

Ms. Arp moved (M-15-18) that fiscal year 2019 General Revenue Funds in the amount of \$125,000 be granted to the Northwest Library District (NORWELD) for operations from July 1, 2018 – June 30, 2019 contingent upon release of state fiscal year 2019 General Revenue Funds within ALI 350-502.

Mr. Merz seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

Mr. Merz moved (M-16-18) that fiscal year 2019 General Revenue Funds in the amount of \$125,000 be granted to the Southeast Ohio Regional Library System (SERLS) for operations from July 1, 2018 – June 30, 2019 contingent upon release of state fiscal year 2019 General Revenue Funds within ALI 350-502.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

Ms. Arp moved (M-17-18) that fiscal year 2019 General Revenue Funds in the amount of \$125,000 be granted to the Southwest and Neighboring Libraries (SWON Libraries) for operations from July 1, 2018 – June 30, 2019 contingent upon release of state fiscal year 2019 General Revenue Funds within ALI 350-502.

Mr. Merz seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

Ms. Lodge then presented the Board with the funding request for state subsidies for the Ohio Library for the Blind and Physically Disabled (OLBPD). She explained that OLBPD is funded

two ways, with LSTA funds and a state subsidy. The state subsidy covers some salaries and benefits, space rental, computer costs, travel, and materials.

Mr. Merz moved (M-18-18) that state fiscal year 2019 5GBO Funds in the amount of \$1,274,194 be granted to the Cleveland Public Library for the operation of the Ohio Library for the Blind and Physically Disabled from July 1, 2018 – June 30, 2019 contingent upon release of state fiscal year 2019 5GBO Funds within ALI350-605.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

OPLIN Board Appointments

Don Yarman, Executive Director of OPLIN, presented recommendations for five appointments to the OPLIN Board. Mr. Yarman said there was an excellent pool of candidates. The recommended appointees were chosen to maintain balance on the Board.

Mr. Merz moved (M-19-18) that Chris May and Travis McAfee be re-appointed to the Ohio Public Library Information Network (OPLIN) Board of Trustees for a second term from July 1, 2018 – June 30, 2021, Angela Baldree and Garalynn Tomas be appointed to the Ohio Public Library Information Network (OPLIN) Board of Trustees for an initial term from July 1, 2018 – June 30, 2021, and Holly Varley be appointed to the Ohio Public Library Information Network (OPLIN) Board of Trustees to fill an unexpired term from July 1, 2018 – June 30, 2019.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

New Carlisle Public Library Boundaries

Bill Morris, Governmental Affairs Coordinator, presented the Board with information about a boundary establishment for New Carlisle Public Library. Mr. Morris explained that New Carlisle Public Library will have a levy on the ballot and wanted to avoid double taxation with Clark County Public Library's levy. The boundaries will be defined by taxing districts. Mr. Morris amended the motion to add "including the village of New Carlisle" to make the language clearer. Ms. Taracuk asked if there is any interest from New Carlisle Public Library in becoming part of Clark County Public Library. Mr. Morris said there is not. Ms. Taracuk asked if that could be an option in the future. Mr. Morris said probably not.

Mr. Merz moved (M-20-18) that the State Library Board proposes the establishment, pursuant to Revised Code Section 3375.01 (I), of a library district benefitting the New Carlisle Public Library of New Carlisle, Ohio consisting of the following:

taxing districts 015, 030, 260, 265 and 266, including the village of New Carlisle, within Clark County.

Ms. Arp seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

Pay Raise for State Librarian and Associate State Librarians

Ms. Cain explained that this year is a negotiation year for bargaining unions. Ms. Cain said that the largest unions have completed negotiating, and usually the other unions fall in line with

them. OCSEA negotiated raises of 2.75% for the first year, 2.75% for the second year, and 3% for the third year. She explained that E-1 employees usually receive parity from the legislature, but the E-2 employees' raises need to be approved by the Board. At the State Library, this includes the State Librarian and two Associate State Librarians.

Ms. Arp moved (M-21-18) that the State Library Board, in accordance with the duties assigned by the Ohio Revised Code, approves adjusting the compensation of each State Library staff member paid in the E-2 classification to one that reflects a 2.75% salary increase beginning with the pay period that includes July 1, 2018, contingent upon the approval of the update of the salary tables in Ohio Revised Code 124.152 to include a 2.75% increase for E-1 employees beginning on the first day of the pay period that includes July 1, 2018.

Mr. Merz seconded the motion. The motion passed with Ms. Taracuk, Ms. Arp, and Mr. Merz voting "yes."

ADJOURNMENT

There being no further items for discussion, the Board adjourned by common consent at 10:46 a.m.

President

Secretary

BC/jmw