

MINUTES
STATE LIBRARY BOARD MEETING
July 18, 2019

The State Library Board met July 18, 2019 in Conference Room D of the State Library, 274 East First Avenue, Columbus, Ohio 43201.

CALL TO ORDER

The business meeting was called to order at 10:03 a.m.

ROLL CALL

Julia Ward, Executive Secretary to the State Librarian's Office, called the roll. State Library Board members present were: Ms. Laurie Gemmill Arp, President; Mr. Michael Merz, Vice-President; Dr. Tracy Najera; Mr. Alan Hall; and Ms. Beverly Cain, Secretary.

Visitors present were: Jesus Salas, Toledo-Lucas County Public Library; Janell Brown, Ohio State School for the Blind; Don Yarman, OPLIN; Tim Hagen, Toledo-Lucas County Public Library; Christine Morris, OhioNET; Diane Farrell, Dayton Metro Library; Steve Moser, Dayton Metro Library; Michelle Francis, Ohio Library Council; Theresa Fredericka, INFOhio; Lou Maynus, Ohio State School for the Blind/Ohio School for the Deaf; Chris Ross, Ohio State School for the Blind/Ohio School for the Deaf; Alison LaBarre, Ohio State School for the Blind; and Michelle Wagner, Ohio State School for the Blind.

State Library staff members present were: Bill Morris, Julia Ward, Tracy Grimm, Nicole Merriman, Evan Struble, Anne Libby, Stephanie Herriott, Kirstin Krumsee, Elissa Lawrence, Anne Kennedy, Mandy Simon, Phil Willke, John Stewart, Marsha McDevitt-Stredney, Janet Ingraham Dwyer, Dianna Clark, Erin Kelsey, Ann Watson, Jamie Pardee, Cindy Boyden.

APPROVAL OF MINUTES

Mr. Merz moved (M-35-19) that the minutes of the May 16, 2019 Board meeting be approved.

Dr. Najera seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

PUBLIC PARTICIPATION

There was no Public Participation.

LSTA REPORT

Services to Migrant Families Grant

Tim Hagen, Adult Services Coordinator at Toledo-Lucas County Public Library, and Jesus Salas, member of the Toledo-Lucas County Public Library Board, presented the Board with a proposal to build a network for immigrant and refugee services. Mr. Salas noticed that children don't have books in migrant camps, of which there are many in Ohio. He said it is the mission of libraries to give information and ability to the younger generation. The State of Ohio provides free language services, but migrant populations don't know about services that are available to them. Toledo-Lucas County Public Library wants to get resources to the populations that need them. Dr. Najera said that these are vulnerable populations and libraries can meet their unmet needs. Ms. Arp asked if there are trust issues involved, and Mr. Salas agreed that there are. Ms. Arp asked if the migrant workers are interested, and Mr. Hagen explained that the library put feelers out to try to gauge interest. Mr. Salas said that the population is the hardest to count, and sometimes people aren't even aware that there are children at the camps. Ms. Cain explained that after her initial

meeting with Toledo-Lucas County Public Library about the project, she did a search and reached out to COSLA and found that no one is currently doing anything to serve this population. Ms. Arp asked if COSLA was interested and Beverly said that they are. Mr. Hall asked if the 20 counties involved in the project will be difficult to manage. Mr. Hagen said that the project will radiate from Toledo volunteers. With many people working together, they can close the gap. Mr. Hall commented that research is a major part of the grant. Mr. Salas said that finding the populations and needs is important.

Dr. Najera moved (M-36-19) that a Library Services and Technology Act (LSTA) grant in an amount up to \$100,000 be awarded to the Toledo-Lucas County Public Library (TLCPL) for its Outreach to Migrant Farm Worker Communities initiative. For the period of August 1, 2019 – August 31, 2020, up to \$100,000 will be awarded from FFY2019 funds, contingent upon the release of SFY2020 appropriations from ALI 350-601.

Mr. Merz seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

Guiding Ohio Online Grants

Cindy Boyden, LSTA Coordinator, presented the Board with information about the Guiding Ohio Online program. Ms. Boyden explained that the program is based on the previous AmeriCorps program that placed technology trainers in libraries. In the current program, libraries use trainers for outreach, workshops, or working one-on-one with patrons. Ms. Boyden told the Board that the program is highly competitive. In 2017, \$250,000 was awarded; in 2018, \$300,000 was awarded; this year, \$350,000 is up for approval. Mr. Hall mentioned that the old AmeriCorps program received bad feedback. Ms. Boyden agreed, and said that the problems were largely with AmeriCorps and red tape.

Mr. Merz moved (M-37-19) that Library Services and Technology Act (LSTA) grants from FFY19 funds be awarded to the following libraries in the specified amounts for Services to Targeted Populations/Guiding Ohio Online projects for the period of October 1, 2019 – September 30, 2020:

1.	Ada Public Library	\$23,520
2.	Adams County Public Library	\$15,375
3.	Bellevue Public Library	\$8,973
4.	Brown County Public Library	\$24,102
5.	Cardington-Lincoln Public Library	\$19,465
6.	Carnegie Public Library (Washington Court House)	\$8,865
7.	Cuyahoga Falls Library	\$9,930
8.	East Palestine Memorial Public Library	\$17,640
9.	Henderson Memorial Public Library	\$11,250
10.	Kingsville Public Library	\$23,400
11.	Kinsman Free Public Library	\$16,170
12.	Licking County Library	\$23,110
13.	Logan-Hocking County District Library	\$13,302
14.	Meigs County District Public Library	\$13,230
15.	Newton Falls Public Library	\$19,305
16.	Perry Cook Memorial Public Library	\$8,820

17.	Pickerington Public Library	\$29,780
18.	Putnam County District Library	\$23,342
19.	Salem Public Library	\$13,575
20.	St. Clairsville Public Library	\$17,640
21.	Wagnalls Memorial Library	\$7,977

Mr. Hall seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

ILEAD USA – Ohio Grant

Evan Struble, Associate State Librarian for Library Development, presented the Board with a proposal for funding of the last leg of ILEAD USA – Ohio. Mr. Struble explained that the proposal is the last amount needed to wrap up this year's program. He reminded the Board that ILEAD is the team-based leadership program that is held during odd-numbered years. Dr. Najera asked how many participants there are this year. Mr. Struble shared that there are sixteen participants making up four teams. He said that it is a diverse group this year, including a school librarian, a librarian from Cleveland Institute of Art, and a librarian from a correctional facility.

Dr. Najera moved (M-38-19) that a Library Services and Technology Act (LSTA) grant of up to \$15,000 from FFY19 funds be awarded to OhioNET to support the third session of the 2019 ILEAD USA – Ohio program for the period of September 1, 2019 – February 28, 2020.

Mr. Merz seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

STATE LIBRARIAN'S REPORT

Board Development

Ms. Boyden gave a presentation to the Board about LSTA grants from proposal to project. She explained that she deals directly with about 300 people a year. She encourages libraries to send in drafts for her to review. Libraries who submit drafts are about 90% more likely to be approved. After libraries apply for grants, they are reviewed. Libraries receive letters advising them if they are recommended for funding or not. Letters to libraries whose proposals were rejected are given recommendations on how to make projects better. Ms. Boyden said that about 250 grants a year are approved ranging in amount from \$750 to \$50,000. Mr. Merz asked about the level of federal supervision. Ms. Boyden explained that the State Library's Program Officer, Madison Bolls, is available to answer questions and acts as a mentor. Ms. Bolls came to Ohio last year and visited libraries with successful LSTA projects. Dr. Najera commented that libraries are all different sizes and capacities. Ms. Boyden agreed and said she is here to help libraries. She will go to the library to help if they are really struggling. Ms. Cain explained that one of the reasons Open Grants are popular is that they give smaller libraries a chance to succeed. There is no match required for Open Grants, which are available for up to \$4999.

Steve Moser and Diane Farrell from Dayton Metro Library presented the Board with information about one of their successful LSTA grants, called Career Adventures Camp. The grant was born from another grant that didn't go as planned. The library learned from their previous mistakes and gave the community what they really wanted in the area of career planning. The library held a summer camp and invited children of promise who were falling through the cracks of summer enrichment. The library worked with many community partners. Thirty-three campers

participated in the Career Adventures Camp. The campers learned about many topics, including 3D imaging, robotics, virtual welding, aviation, nursing, and more. The campers were encouraged to journal about their experiences to remember what they learned and document their feelings. Every location they visited was hands-on. Dayton Metro Library is planning on holding the camp again in two years. Ms. Arp asked if other libraries were interested in the program. Mr. Moser explained that several libraries and a national magazine have contacted them.

State Library Budget

Beverly Cain, State Librarian, shared with the Board that the state's budget was signed that morning. The State Library remained flat funded. Ms. Cain said that the Governor vetoed 25 items, none of which impact the State Library. Two of the vetoes impact libraries.

UNFINISHED BUSINESS

Toledo-Lucas County Public Library Boundaries

Bill Morris, Governmental Affairs Coordinator, shared that the State Library was notified on July 10 that the issues between Toledo-Lucas County Public Library and Evergreen Community Library have been resolved, and Evergreen's request for an administrative hearing was withdrawn. Mr. Morris reminded the Board that they passed a proposal for boundary redefinition at the December meeting. Ms. Cain clarified that the redefinition does not change the boundaries as they were set 41 years ago, rather it clarifies where the boundaries are. Dr. Najera asked if services will change. Ms. Cain explained that the agreement between the libraries is a financial agreement worked out between the libraries' legal counsel. Mr. Merz asked if the hearing officer was involved in the agreement, and Mr. Morris said that he was not.

Mr. Merz moved (M-39-19) for adoption of the following resolution:

Resolution 19-1

Redefinition of the Toledo-Lucas County Public Library Boundaries

WHEREAS, the Board of Library Trustees of the Toledo-Lucas County Public Library, Toledo, Ohio has, at a regular meeting of the board on September 27, 2018, requested a redefinition of the boundaries of the Toledo-Lucas County Public Library; and

WHEREAS, said application for such action by the State Library Board has been properly filed, and has been reviewed and considered by the State Library Board in accordance with procedures established in Section 3375-4-05 of the State Library Board Administrative Rules;

NOW, THEREFORE, BE IT RESOLVED by the State Library Board, acting under its power in section 3375.01 (H) of the Ohio Revised Code and in accordance with procedures established in its Administrative Rules, that the Toledo-Lucas County Public Library be defined to include the following:

Maumee City; Oregon City; Ottawa Hills; Springfield Local; Sylvania City; Toledo City and Washington Local School Districts and those portions of the Anthony Wayne Local; Evergreen Local; and Otsego Local school districts within Lucas County.

And note that all references to political subdivisions refer to such subdivisions as constituted on this date; and

BE IT FURTHER RESOLVED, that the State Librarian is directed to provide a certified copy of this resolution to the Lucas County Auditor; Lucas County Board of Elections; Lucas County Court of Common Pleas; Lucas County Commissioners; Fulton County Auditor; Fulton County Board of Commissioners, Evergreen Local School District; Evergreen Community Library; Harris-Elmore Genoa Libraries; Liberty Center Library; Oak Harbor Library; Rossford Public Library; Swanton Public Library; Toledo Lucas County Public Library; Way Public Library; Weston Public Library and Wood County District Library.

Dr. Najera seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

NEW BUSINESS

Approve Board Meeting Schedule for Fiscal Year 2021

Ms. Cain presented the Board with the proposed Board Meeting schedule for Fiscal Year 2021.

Dr. Najera moved (M-40-19) that the following State Library Board meeting schedule be approved for fiscal year 2021:

July 16, 2020
October 15, 2020
December 10, 2020
January 21, 2021
March 18, 2021
May 20, 2021

Mr. Merz seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

May 2020 Meeting

Ms. Cain shared that there is a conflict with the May 2020 Board Meeting. She proposed that the meeting be moved to May 28, 2020. The Board had no objections.

State Library Board Nomination

Mr. Morris presented the Board with nominations to the Board seat vacated by the resignation of Missy Deters. He explained that the next meeting of the State Board of Education is September 16-17. Once appointed, the new Board member would fulfill the remainder of Ms. Deters' term, which expires on December 31, 2019. Ms. Arp asked if the Board needs to send two names to the State Board of Education, and Mr. Morris said that they do. The Board discussed the merits of all nominees. They decided that geographic balance, experience, and type of library background were important considerations.

Mr. Merz moved (M-41-19) that the names of Janet Carleton and John Myles be submitted to the State Board of Education as nominees for appointment to the State Library Board.

Dr. Najera seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

New Employee Introduction

Ms. Cain introduced a new State Library employee to the Board. Erin Kelsey is the newest Library Consultant in Library Programs and Development. Her primary responsibilities will include continuing education, ILEAD USA – Ohio, Library Leadership Ohio, training needs and opportunities, and strategic planning. Ms. Kelsey came to the State Library from Westerville Public Library where she was the Adult Services Manager. She has a Master of Library and Information Science from Kent State University School of Library and Information Science and a Bachelor's in Journalism from Ohio University. Ms. Kelsey is a member of the 2017 ILEAD USA – Ohio cohort and the 2016 Library Leadership Ohio cohort.

Retirement Resolution

Mr. Merz moved (M-42-19) for the adoption of the following resolution:

WHEREAS, Janell Brown has served with distinction and dedication as a leader for students at the Ohio State School for the Blind for 25 years; and

WHEREAS, Janell has served as the School Librarian and Media Specialist of the Ohio State School for the Blind since 1994, helping students through a tremendous period of change, growth, and innovation; and

WHEREAS, Janell has strived to advocate on behalf of visually impaired children at the Ohio State School for the Blind and across the State of Ohio; and

WHEREAS, Janell served as the nominated representative to deliver the congratulatory speech for the National Library Service Library of the Year award, given to the State Library and the Ohio Library for the Blind and Physically Disabled in June 2011 at the Library of Congress in Washington D.C.; and

WHEREAS, Janell has been a valuable partner to the State Library of Ohio by serving as a member of the Ohio Talking Book Program Consumer Advisory Committee for over 10 years and assisting in a number of initiatives and programs including the State Library and Ohio State School for the Blind Student art show, serving as a Choose to Read Ohio elector from 2013 – 2019, and assisting with the creation of a State Library Read Poster featuring members of the Ohio State School for the Blind marching band; now, therefore, be it

RESOLVED, that the members of the Board of the State Library of Ohio, meeting in regular session this 18th day of July 2019 in Columbus, Ohio, express their individual and collective gratitude and appreciation for Janell Brown.

Dr. Najera seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

EXECUTIVE SESSION

Mr. Merz moved (M-43-19) that the Board move into executive session to discuss the issuance of an invitation to submit proposals to provide executive search services to the State Library Board in regard to the State Librarian.

Dr. Najera seconded the motion. The motion passed with Ms. Arp, Mr. Merz, Dr. Najera, and Mr. Hall voting "aye."

The Board came out of executive session at 11:52. Mr. Merz was instructed by the Board to advise attendees of the meeting that with one minor change, the Board has approved issuing the invitation to submit proposals on July 19, 2019.

ADJOURNMENT

There being no further items for discussion, the Board adjourned by common consent at 11:54 a.m.

President

Secretary

BC/jmw